Provider#:

COUNTY OF LOS ANGELES
DOWNEY DATA CENTER REGISTRATION

PROFILE INFORMATION — print or type completing boxes 1 – 9 County Employees Only complete Box 4

(1) DATE OF REQUEST	(2) TYPE OF REQUEST (Check One) ☐ NEW LOGON ID ☐ UPDATE LOGON ID ACCESS ☐ SUSPEND LOGON ID ☐ DELETE LOGON ID		
(3) REQUESTOR LAST NAME / FIRST NAME / M.I.		(4) COUNTY EMPLOYEE #	(5) E-MAIL ADDRESS
(6) REQUESTOR ORGANIZATION NAME			(7) COUNTY DEPARTMENT # 435
(8) WORK MAILING ADDRESS. STREET / CITY / STATE / ZIP			(9) WORK PHONE #

IBM DATA CENTER ACCESS — complete each area for required access. New Users leave Box 10 Blank

(10) LOGON ID	(11) 2-DIGIT MAJOR GROUP CODE	(12) 2-DIGIT LSO GROUP CODE	(13) SECURITY AUTHORIZATION *
	HQ	MH	

☐ **TSO ACCESS** — check box for access and complete boxes 10. New Users leave Box 10 Blank

(14) 2-DIGIT TSO GROUP CODE	(15) BIN NUMBER *	(16) SUG-GROUP 1 *	(17) SUB-GROUP 2 *	(18) SUB-GROUP 3 *

☐ **ONLINE ACCESS** — check box for access and complete boxes 10. New Users leave Box 10 Blank

(19) SYSTEM APPLICATION	(20) SECURITY LEVEL / GROUP NAME	(21) OLD GROUP *	DMV / JAI / APS APPLIATION COORDINATORS ONLY
MHMIS	50		APS A/O:
			DMV SYSTEM CODE:
			JAI SYSTEM LOCATION:

☐ **SECURID REMOTE ACCESS** — check box for access and complete box 22b. Leave Account Number Blank

(22) ACCOUNT NUMBER	(22b) ☐ HOST ON DEMAND (Internet connection to Mainframe) ☐ WIRELESS (Web Access for DMH email)

☐ **UNIX ENVIRONMENT ACCESS**

(23) TYPE OF REQUEST (Check One) ☐ NEW LOGON ID ☐ UPDATE LOGON ID ACCESS ☐ SUSPEND LOGON ID ☐ DELETE LOGON ID

(24) LOGON ID	(25) APPLICATION	(26) ACCESS GROUP	(27) ACCOUNT NUMBER

SIGNATURES — each signature entry must be completed in full. Complete boxes 28, 31, 33, and 34.

(28) REQUESTOR'S SIGNATURE		(29) DEPARTMENT CALL BACK NAME *	(30) PHONE NUMBER *
(31) MANAGER'S SIGNATURE	(32) PHONE NUMBER	(33) PRINT MANAGER'S NAME	(34) DATE
(35) APPLICATION COORDINATOR'S SIGNATURE **	(36) PHONE NUMBER ** (213) 351-2937	(37) PRINT APPLICATION COORDINATOR'S NAME ** Joyce A. Fantroy	(38) DATE **

**If you have indicated a need to access a system not owned by your department, concurrence from the other department(s) is required.

Please return to: Department of Mental Health
CIO - Helpdesk
3160 W. 6th Street, 2nd Floor
Los Angeles, CA 90020