



**DEPARTMENT OF MENTAL HEALTH
POLICY/PROCEDURE**

SUBJECT TRANSMISSION SECURITY	POLICY NO. 557.01	EFFECTIVE DATE 04/20/2005	PAGE 1 of 2
APPROVED BY:  Director	SUPERSEDES 500.41 04/20/2005	ORIGINAL ISSUE DATE 04/20/2005	DISTRIBUTION LEVEL(S) 1

PURPOSE

1.1 This policy states the technical requirement that electronic information transmitted from one point to another must be protected in a manner commensurate with the associated risk.

POLICY

2.1 The Los Angeles County Department of Mental Health (LACDMH) must maintain Integrity Controls to ensure the validity of information transmitted electronically over the Internet, external connections, and all other parts of the communications network. Pursuant to the result of the risk assessment process, LACDMH must deploy encryption whenever deemed appropriate to protect Protected Health Information and other confidential communications transmissions.

DEFINITION

3.1 Integrity Control: The mechanism or procedure that preserves the property that data or information have, to ensure that they have not been altered or destroyed in an unauthorized manner.

For a more complete definition of terms used in this policy and/or procedure, see the LACDMH Security Glossary, Attachment 1 of Policy No. 555.02, Information Technology and Security.

AUTHORITY

1. **MANDATED BY** 45 Code of Federal Regulations, Part 164, Subpart C, Section 164.308 (a)(3)(ii)



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ATTACHMENT (HYPERLINKED)

1. [Data Transmission Security](#)

REVIEW DATE

This policy shall be reviewed on or before January 2010.