

Proposer's Name: _____

RFP No: DMH-1109B2

APPENDIX B.7

PROPOSED PROJECT APPROACH AND SCHEDULE



**Integrated Behavioral Health
Information System**



1.0 APPROACH

Instructions

Complete and submit all sections of this Appendix B.7 (Proposed Project Approach and Schedule), following the format below, by describing how you plan to implement each numbered Deliverable in accordance with Appendix A (Statement of Work) of this RFP. Include associated benefits of the proposed approach and schedule, identify areas of the project which constitute the highest risks and describe Proposer’s approach to manage and mitigate those risks.

This form is designed to automatically expand.

Deliverable No.	Deliverable Description	Plan/Approach
1.1	Project Planning	_____
1.2	Contractor Staff	_____
1.3	Detailed Work Plan	_____
2.0	Project Status Reports	_____
3.1	Verify System Hardware Specifications	_____
3.2	Application Software Delivery	_____
3.3	Load Baseline Application Software	_____
3.4	Synchronize for Application and Database Replication	_____
4.1	Training Plan	_____
4.2	Training	_____
4.3	Training Materials	_____
5.0	Configure System	_____
6.1	Integration	_____
7.0	Custom Programming Modifications	_____
8.1	System Test Plan	_____
8.2	Module Tests	_____
8.3	Reporting Tool Tests	_____
8.4	System Integration Test	_____
8.5	System Performance Test	_____
9.1	Data Conversion Plan	_____
9.2	Data Conversion Programs	_____
9.3	Data Conversion Test	_____
9.4	Conversion	_____



Deliverable No.	Deliverable Description	Plan/Approach
10.1	System Cutover Plan	_____
10.2	Pilot Tests	_____
10.3	Final System Acceptance	_____
11.1	Close-Out Plan	_____
11.2	Data Files	_____
11.3	Claims Run-Out Services	_____
11.4	Audit Requests	_____

2.0 PROPOSED PROJECT SCHEDULE

Using Microsoft® Office Project Professional version 2003, develop and submit both a hard copy and electronic copy of the proposed Detailed Work Plan in accordance with Task 1.3 (Develop and Present Detailed Work Plan) to the Statement of Work and Section 5.7.7 (Proposer's Approach (Section C)) of this RFP and include, without limitation, the following components:

- (a) SOW Tasks organized by Deliverables; and
- (b) Implementation Tasks not covered by SOW.

Assume in developing the Detailed Work Plan both (i) that all required System Hardware is installed as of the Effective Date, and, (ii) for example purposes only, that Work commences on September 15, 2010.

While the commencement date of Work under the Agreement may change, the time periods set forth for completion of Deliverables in the submitted Detailed Work Plan are binding and will be used in the final Detailed Work Plan.

3.0 RELEVANT ASSUMPTIONS

Attach to this Appendix B.7 (Proposed Project Approach and Schedule) a narrative summary not to exceed five (5) pages of relevant assumptions made in determining approach and in developing the schedule requested in Section 2.0 (Proposed Project Schedule) to this Appendix B.7.