COUNTY OF LOS ANGELES

MARVIN J. SOUTHARD, D.S.W.
Director

SUSAN KERR
Chief Deputy Director

RODERICK SHANER, M.D.
Medical Director

550 SOUTH VERMONT AVENUE, LOS ANGELES, CALIFORNIA 90020

BOARD OF SUPERVISORS
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YVONNE B. BURKE
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DEPARTMENT OF MENTAL HEALTH
http://dmh.lacounty.info

Reply To: (213) 738-4601
Fax: (213) 386-1297

April 20, 2006

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

58 MAY - 2 2006

SACHI A. HAMAI
EXECUTIVE OFFICER

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

APPROVAL TO AMEND AN EXISTING DEPARTMENT OF MENTAL HEALTH LEGAL ENTITY AGREEMENT WITH PROTOTYPES FOR FISCAL YEAR 2005-2006
AND
APPROVAL OF REQUEST FOR APPROPRIATION ADJUSTMENT FOR FISCAL YEAR 2005-2006
(SUPERVISORIAL DISTRICT 1)
(3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Director of Mental Health or his designee to prepare, sign, and execute Amendment No. 5, substantially similar to Attachment I, to the existing Department of Mental Health's (DMH) Legal Entity (LE) Agreement No. DMH-02352 with PROTOTYPES for the provision of mental health services. Through a Memorandum of Understanding (MOU) (Attachment II), between the Department of Children and Family Services (DCFS) and DMH, PROTOTYPES will identify children and their families who need mental health assessment and treatment who reside in Pomona. Through an Intrafund Transfer from DCFS, this amendment will increase PROTOTYPES' Maximum Contract Amount (MCA) by $173,000, from $3,258,520 to $3,431,520. This Amendment will be effective upon execution through June 30, 2006.

2. Approve the Request for Appropriation Adjustment (Attachment III) in the amount of $173,000 for FY 2005-2006. The appropriation increase will provide spending authority for the PROTOTYPES Assessment Program fully funded by an Intrafund Transfer from DCFS.

3. Delegate authority to the Director of Mental Health or his designee to prepare, sign, and execute future amendments to this LE Agreement with PROTOTYPES and establish as a new MCA the aggregate of the original Agreement and all amendments through and including this amendment, provided that: 1) the County's total payments to contractor under the Agreement for FY 2005-2006 shall not exceed an increase of 20 percent from the applicable revised MCA; 2) any such increase shall be used to provide additional services or to reflect program and/or policy changes; 3) the Board of Supervisors has appropriated sufficient funds for all changes; 4) approval of County Counsel and the Chief Administrative Officer (CAO) or their designee is obtained prior to any such Amendment; 5) the parties may, by written Amendment, mutually agree to reduce programs or services without reference to the 20 percent limitation; and 6) the Director of Mental Health shall notify the Board of Supervisors of Agreement changes in writing within 30 days after execution of each Amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Board approval is being requested to amend the Agreement with PROTOTYPES, as the recommended increase of $173,000 to the MCA is not within DMH's delegated authority.

The recommended actions will enable DMH, through, PROTOTYPES, to conduct comprehensive mental health assessments of families who are part of the DCFS Points of Engagement Program in Pomona. The goal of the program is to prevent unnecessary foster placement. It is anticipated that many of the families will need comprehensive mental health assessment and treatment services with linkages to ancillary services in the community. DCFS has requested that PROTOTYPES provide the mental health services. PROTOTYPES is the only mental health provider in Service Area 3 that is currently working collaboratively with DCFS as a member of the Points of Engagement Program. PROTOTYPES is familiar with the program and has established a strong working relationship with DCFS and other members of the collaborative.

By working collaboratively, PROTOTYPES will meet the following goals:

- Identify treatment needs of children and their families;
- Reduce the number of children detained from their families while providing appropriate services to the entire family to reduce risk to the children;
- Reunify children in a timely manner with their families by actively linking families early on to appropriate services;

- Ensure that families are referred and linked to the appropriate service provider(s);
- Reduce recidivism;
- Utilize a strength based approach that engages the family in the assessment and treatment process;
- Provide training to DCFS staff on mental health and co-occurring disorders; and
- Collect and analyze data.

In order to accomplish these goals, Board approval is requested to amend the Agreement with PROTOTYPES to provide mental health assessments to DCFS Points of Engagement families.

Implementation of Strategic Plan Goals

The recommended Board actions are consistent with the County's Programmatic Goal No. 5, "Children and Families' Well-being," within the Countywide Strategic Plan. Your Board's approval of this Amendment will strengthen the mental health services delivery systems and improve service accessibility within Service Area 3.

FISCAL IMPACT/FINANCING

There is no increase in net County cost.

The appropriation adjustment (Attachment III) in the amount of $173,000, fully funded by Intrafund Transfer from DCFS, will provide spending authority for the PROTOTYPES Assessment Program for FY 2005-2006. PROTOTYPES' MCA will be increased by $173,000 for the revised MCA of $3,431,520 for FY 2005-2006.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

PROTOTYPES is a nonprofit organization established in 1986 to promote health and psychosocial well-being on an individual, family, and organization level, through health, mental health, and substance abuse services. PROTOTYPES has been a DMH contract agency since October 1, 2002 and is in good standing with DMH. The Pomona DCFS Regional Office and PROTOTYPES began to collaborate on the assessment program in October of 2005. A pilot program was initiated and 10 families were assessed. All the families were linked to appropriate services within the community. The program demonstrated its ability to reduce unnecessary foster placement by providing mental health services and linking the family to adjunctive community

resources. Due to the program's success, DCFS has agreed to provide DMH with funding for the continuation of the program. DCFS has also requested that DMH contract with PROTOTYPES to support continuity of care for residents of Pomona. Approval of these actions will allow services to continue through the remainder of FY 2005-2006.

The attached Amendment has been approved as to form by County Counsel and the CAO has reviewed the proposed actions. Clinical and administrative staff of DMH will continue to administer and supervise the Agreement, evaluate the programs to ensure that quality services are being provided to clients, and ensure that Agreement provisions and Department policies are being followed.

CONTRACTING PROCESS

A MOU (Attachment II) was entered into by DMH and DCFS on February 21, 2006 to provide services and funding for the PROTOTYPES Assessment Program.

IMPACT ON CURRENT SERVICES

Board's approval of this Amendment will provide critically needed families within the DCFS Points of Engagement Program with a comprehensive assessment to immediately identify families' strengths and needs and provide a timely linkage to a continuum of services.

CONCLUSION

The Department of Mental Health will need one (1) copy of the adopted Board actions. It is requested that the Executive Officer of the Board notifies the Department of Mental Health's Contracts Development and Administration Division at (213) 738-4684 when this document is available.

Respectfully submitted,

Susan Kerr for

Marvin J. Southard, D.S.W.
Director of Mental Health

MJS:SK:JH:CCS

Attachments (3)

c: Chief Administrative Officer
County Counsel
Chairperson, Mental Health Commission

JN:PROTOTYPES Board Ltr final 4-20-06

ATTACHMENT I

CONTRACT NO. DMH-02352

AMENDMENT NO. 5

THIS AMENDMENT is made and entered into this __ day of _____, 2006, by and between the COUNTY OF LOS ANGELES (hereafter "County") and PROTOTYPES (hereafter "Contractor").

WHEREAS, County and Contractor have entered into a written Agreement, dated June 21, 2005, identified as County Agreement No. DMH-02352, and any subsequent amendments (hereafter collectively "Agreement"); and

WHEREAS, for Fiscal Year 2005-2006 and any subsequent fiscal years, County and Contractor intend to amend Agreement only as described hereunder; and

WHEREAS, for Fiscal Year 2005-2006 only, County and Contractor intend to amend Agreement to add Department of Children and Family Services (DCFS) funds in the amount of $173,000 to the Maximum Contract Amount (MCA) for the delivery of mental health services for the Joint Assessment Program; and

WHEREAS, for Fiscal Year 2005-2006, the MCA will be increased by $173,000 with a revised MCA of $3,431,520; and

WHEREAS, County and Contractor intend to amend Agreement to reflect the correct name of the Contractor specified in the Legal Entity Agreement from PROTOTYPES to PROTOTYPES, Centers for Innovation in Health, Mental Health and Social Services.

NOW, THEREFORE, County and Contractor agree that Agreement shall be amended only as follows:

1. Paragraph 4 (FINANCIAL PROVISIONS), Subparagraph B (Reimbursement For Initial Period) shall be deleted in its entirety and the following substituted therefor:

   "B. Reimbursement For Initial Period: The Maximum Contract Amount for the Initial Period of this Agreement as described in Paragraph 1 (TERM) shall not exceed THREE MILLION FOUR HUNDRED THIRTY-ONE THOUSAND FIVE HUNDRED TWENTY DOLLARS ($3,431,520) and shall consist of County, State, and/or Federal funds as shown on the Financial Summary. This Maximum Contract Amount includes Cash Flow Advance which is repayable through cash and/or appropriate Service Function Code (SFC) units and/or actual and allowable costs as authorized by other provisions of this Agreement. Notwithstanding any other provision of this Agreement, in no event shall County pay Contractor more than this Maximum Contract Amount for Contractor's performance hereunder during the Initial Period. Furthermore, Contractor shall inform County when up to 75 percent (75%) of the Maximum Contract Amount has been incurred. Contractor shall send such notice to those persons and addresses which are set forth in Paragraph 60 (NOTICES)."

2. Contractor shall hereafter be known as PROTOTYPES, Centers for Innovation in Health, Mental Health and Social Services effective the date hereinabove written, this Agreement shall be between County and PROTOTYPES, Centers for Innovation in Health, Mental Health and Social Services. Any inadvertent future

reference to PROTOTYPES shall be deemed a reference to PROTOTYPES, Centers for Innovation in Health, Mental Health and Social Services. Wherever the Name "PROTOTYPES", appears in Agreement, the parties agree that the name "PROTOTYPES, Centers for Innovation in Health, Mental Health and Social Services" shall be substituted therefor.

3. Financial Summary - 4 for Fiscal Year 2005-2006 shall be deleted in its entirety and replaced with Financial Summary – 5 for Fiscal Year 2005-2006, attached hereto and incorporated herein by reference. All references in Agreement to Financial Summary - 4 for Fiscal Year 2005-2006 shall be deemed amended to state "Financial Summary – 5 for Fiscal Year 2005-2006".

4. Contractor shall provide services in accordance with the Contractor's Fiscal Year 2004-2005 Negotiation Package for this Agreement and any addenda thereto approved in writing by Director.

5. Except as provided in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused used this Amendment to be subscribed by County's Director of Mental Health or his designee, and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By_____
MARVIN J. SOUTHARD, D.S.W.
Director of Mental Health

PROTOTYPES, Centers for Innovation in Health, Mental Health and Social Services
CONTRACTOR

By _____

Name Vivian B. Brown, Ph.D.

Title President/CEO
(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM
OFFICE OF THE COUNTY COUNSEL

APPROVED AS TO CONTRACT ADMINISTRATION:

DEPARTMENT OF MENTAL HEALTH

By _____
Chief, Contracts Development and Administration Division

JN:DCFS Joint Assessment Program Amendment No. 5, 3-27-06

DMH Amendment Summary

LEGAL ENTITY NAME: PROTOTYPES, Centers for Innovation in Health, Mental Health and Social Services

Contract No.: DMH-02352 **Legal Entity No.: 00838** **Amendment No. 5**

LIST OF FUNDING SOURCES
(Please check all applicable funding for Amendment only.)

1	CGF	
2	CGF - Psychiatric Emergency Services (PES)	
3	CGF – Flex Funds	
4	SAMHSA	
5	SAMHSA – Child Mental Health Initiative	
6	SAMHSA – Targeted Capacity Expansion	
7	PATH	
8	CalWORKs – Flex Fund	
9	CalWORKs - Mental Health Svcs. (MHS)	
10	CalWORKs - Community Outreach Svcs. (COS)	
11	CalWORKs – Homeless Families Project – Client Support Services	
12	CalWORKs – Homeless Families Project – MHS & Targeted Case Management	
13	CalWORKs – Homeless Families Project - COS	
14	GROW	
15	DCFS AB 1733/AB 2994	
16	DCFS Family Preservation	
17	DCFS Star View Life Support, PHF	
18	DCFS Independent Living	
19	DCFS STOP (70%)	
20	DCFS Provisional Funding Uses (PFU) for Medical Hubs	
21	DCFS Medical Hubs – Start Up Costs	
22	DCFS Joint Assessment program	X
23	Schiff-Cardenas – M.H. Screening, Assessment, and Treatment (MHSAT)	
24	Schiff-Cardenas – Multi-Systemic therapy Program (MST)	
25	AB 34/AB 2034	
26	ADPA AB 34/AB 2034 Housing	
27	DHS HIV/AIDS	
28	DHS Dual Diagnosis	
29	SB 90/IDEA (AB 3632 – SEP)	
30	Mental Health Services Act (MHSA) – Full Services Partnership	
31	Mental Health Services Act (MHSA)	
32	Medi-Cal, Healthy Families, or MAA FFP	
33	SGF - EPSDT	

FUNDING SOURCE(S) (Select from Funding Sources listed above for Amendment.)	AMOUNT Increase	FISCAL YEAR	MCA
22. DCFS Joint Assessment program	$173,000	2005-2006	$3,431,520

(See Financial Summary(ies) for funding details to MCA.)

AMENDMENT ACTION(S): BOARD ADOPTED DATE: _____ EFFECTIVE DATE: _____

Amendment No. 5 adds DCFS funds in the amount of $173,000 for Fiscal Year 2005-2006. The MCA will be increased by $173,000 with a revised MCA of $3,431,520.

New Headquarter's (HQ) Address: N/A **HQ Sup. District: 2**

Service Area(s): 3

ADD OR DELETE SERVICE SITE(S):

Name	Address	Sup. Dist.	Svc. Area(s)	Prov. No.

Contractor Name: PROTOTYPES, Centers for Innovation in Health, Mental Health and Social Services
Legal Entity Number: 00838
Agreement Period: July 1, 2005 and June 30, 2007
Fiscal Year: 2005-2006

LINE #	COLUMNS / DESCRIPTION	1	2	3	4	5	6
			Sum of 2 + 3 + 4 + 5+ 6 = 1				
		MAXIMUM CONTRACT ALLOCATION TOTALS	LOCAL MHP NON MEDI-CAL	DCFS STOP SGF 70% County Local 30%	MAA and NON-EPSDT MEDI-CAL PROGRAMS FFP 50% County Local 50%	EPSDT MEDI-CAL PROGRAM FFP 50% SGF - EPSDT 40.87% County Local 9.13%	HEALTHY FAMILIES FFP 65% County Local 35%
				Categorical Restricted CGF	Local Match share for claiming Certified Public Expenditure Categorically Restricted Local Funds** (see footnote)		
1	**A. Contractual Limitation By Responsible Financial Party:**						
2	CGF*	872,973	$ 8,875	-	791,624	72,474	-
3	CGF - Psychiatric Emergency Services (PES)	-					
4	CGF - Flex Funds	-					
5	SAMHSA	-					
6	SAMHSA - Child Mental Health Initiative	-					
7	SAMHSA - Targeted Capacity Expansion	-					
8	PATH	-					
9	CalWORKs - Flex Fund	10,000	10,000				
10	CalWORKs - Mental Health Services (MHS)	495,262	495,262				
11	CalWORKs - Community Outreach Services (COS)	44,738	44,738				
12	CalWORKs - Homeless Families Project - Client Support Services	30,000	30,000				
13	CalWORKs - Homeless Families Project - MHS & Targeted Case Management	240,000	240,000				
14	CalWORKs - Homeless Families Project - COS	30,000	30,000				
15	GROW	22,597	22,597				
16	DCFS AB 1733/2994	-					
17	DCFS Family Preservation	-					
18	DCFS Star View Life Support, PHF	-					
19	DCFS Independent Living	-					
20	DCFS STOP (70%)	-		-			
21	DCFS Provisional Funding Uses (PFU) for Medical Hubs	-					
22	DCFS Medical Hubs - Start Up Costs	-					
23	DCFS Joint Assessment Program	173,000	173,000				
24	Schiff-Cardenas - M.H. Screening, Assessment, and Treatment (MHSAT)	-					
25	Schiff-Cardenas - Multi-Systemic Therapy Program (MST)	-					
26	AB 34/AB 2034	-					
27	ADPA AB 34/AB 2034 Housing	-					
28	DHS HIV/AIDS	-					
29	DHS Dual Diagnosis	-					
30	SB 90/IDEA (AB 3632 - SEP)	-					
31	Mental Health Services Act (MHSA) - Full Services Partnership	-					
32	Mental Health Services Act (MHSA)	-					
33	Medi-Cal, Healthy Families, or MAA FFP	1,188,524			791,624	396,900	-
34	SGF - EPSDT	324,426				324,426	
35	***Maximum Contract Amount (A)***	$ 3,431,520	408,875		$ 1,583,248	793,800	
					0.50	0.50	
36	**B. Third Party:**						
37	Medicare	-					
38	Patient Fees	-					
39	Insurance	-					
40	Other	-					
		-					
41	***Total Third Party (B)***	-	-		-	-	-
42	**GROSS PROGRAM BUDGET (A+B)**	$ 3,431,520	408,875	-	1,583,248	793,800	-

Footnote

* The Department is developing the parameters for authorizing the shift of CGF among the various programs identified in columns 2, 3, 4, 5, and 6. These parameters will be incorporated by a separate contract amendment during the year.

** These Local Funds are restricted in compliance with specific statutory, regulatory, and contractual requirements and obligations that are conditions for Medi-Cal reimbursement of Short-Doyle Medi-Cal claims. California Code of Regulations Title 9, Division 1, Chapter 11, Subchapter 4, Article 1, paragraph 1840.112 MHP Claims Certification and Program Integrity and Federal Code of Regulations, Title 42, Section 438.608.

Contractor Name: PROTOTYPES, Centers for Innovation in Health, Mental Health and Social Services

Legal Entity No.: **00838**

Agreement Period: July 1, 2005 through June 30, 2007

Fiscal Year: 2005-2006

The Rate Summary

Amendment No. 5

MENTAL HEALTH SERVICES		Mode of Service	Service Function Code (SFC) Range	Provisional Rates Negotiated NR	Provisional Rates Cost Reimb. CR	Provider Numbers
A. 24 - HOUR SERVICES:						
Hospital Inpatient		05	10 - 18			
Hospital Administrative Day		05	19			
Psychiatric Health Facility (PHF)		05	20 - 29			
SNF Intensive		05	30 - 34			
IMD/STP Basic (No Patch)	Beds 1-59	05	35			
	Beds 60 & over	05	35			
Patch for IMD		05	36 - 39			
Mentally Ill Offenders	Indigent	05	36 - 39			
	Regular	05	36 - 39			
IMD - Like		05	36 - 39			
IMD (w/Patch) Sub-Acute (60 days)		05	38			
Adult Crisis Residential		05	40 - 49			
Residential Other		05	60 - 64			
Adult Residential		05	65 - 79			
Semi - Supervised Living		05	80 - 84			
Independent Living		05	85 - 89			
MH Rehab Centers		05	90 - 94			
B. DAY SERVICES:						
Vocational Services		10	30 - 39			
Socialization		10	40 - 49			
SNF Augmentation		10	60 - 69			
Day Treatment Intensive: Half Day		10	81 - 84			
Day Treatment Intensive: Full Day		10	85 - 89			
Day Rehabilitative: Half Day		10	91 - 94			
Day Rehabilitative: Full Day		10	95 - 99		$107.00	7370
C. OUTPATIENT SERVICES:						
Targeted Case Management Services (TCMS), formerly Case Management Brokerage		15	01 - 09		$1.58	7370, 7568, 7569
Mental Health Services		15	10 - 19/ 30 - 59		$2.10	7370, 7568, 7569
Therapeutic Behavioral Services (TBS)		15	58			
Medication Support		15	60 - 69		$3.62	7370, 7568, 7569
Crisis Intervention		15	70 - 79		$2.92	7370, 7568, 7569
D. OUTREACH SERVICES:						
Mental Health Promotion		45	10 - 19		$56.93	7370, 7568, 7569
Community Client Services		45	20 - 29		$56.93	7370, 7568, 7569
E. SUPPORT SERVICES:						
Life Support/Board & Care		60	40 - 49			
Case Management Support		60	60 - 69			
Client Supportive Services (Cost Reimbursement)		60	64			
F. Medi-Cal Administrative Activities (MAA):						
MAA		55	01 - 35			

Memorandum of Understanding Between Los Angeles County Department of Children and Family Services and Department of Mental Health for the PROTOTYPES Assessment Program

This Memorandum of Understanding (MOU) is entered into by the Los Angeles County Department of Children and Family Services (DCFS) and the Department of Mental Health (DMH) for the purpose of implementing the PROTOTYPES Assessment Program. This program will provide for a comprehensive assessment to immediately identify families' strengths and needs and provide timely linkage to a continuum of services for the families that are assessed. This assessment has direct implications for child safety and improved timelines to permanency through family maintenance and reunification. This MOU establishes each Department's commitment to the program and describes the roles and responsibilities of each.

I. BACKGROUND

The Pomona DCFS Regional Office and PROTOTYPES began to collaborate on the assessment program in October of 2005. Since the program was initiated, 10 families have been assessed. All 10 cases were linked to appropriate services whether at PROTOTYPES or other agencies in the community. In three of the cases that were referred, the children had already been removed prior to the assessment. The other seven families that were assessed by the PROTOTYPES Assessment Program are receiving outpatient services for substance abuse and mental health services. The program thus far has demonstrated its ability to reduce unnecessary foster placement by providing mental health services and linking the family to adjunctive community resources. As a result, DCFS has agreed to provide DMH with funding to continue the work through a Departmental Service Order (DSO). DCFS has also requested that DMH contract with PROTOTYPES to support continuity of care for residents of Pomona. DMH will contract with PROTOTYPES to deliver the mental health services.

II. PROGRAM DESCRIPTION

The program was developed as a collaborative effort between the two Departments to ensure comprehensive assessments of families who may be experiencing substance abuse, mental health, and or domestic violence concerns. The purpose of this comprehensive assessment is to identify treatment needs in the areas described above and to provide timely linkages to appropriate services in the community.

By working collaboratively, the PROTOTYPES assessment team will strive to meet the following goals:

- To identify mental health treatment needs of children and their families.
- To reduce the number of children detained from their families, as a result of a mental illness, while providing appropriate services to the entire family to reduce risk to the children.
- To reunify children in a timely manner with their families by actively linking families to appropriate services early on.
- To ensure that families are referred and linked to the appropriate service providers.

- To reduce recidivism.
- To utilize a strength-based approach that engages the family in the assessment process.
- To monitor program outcomes. Data regarding the program outcomes will be collected by PROTOTYPES. This data will be compiled in a monthly report. Data will consist of the following information:
  - Number of children and families served
  - Demographic data of the families served such as age, sex, race, and type of services and referrals provided
  - Evaluation of the program's impact on detention rates for the Pomona DCFS Office
  - Length of time from referral to assessment by PROTOTYPES Assessment Program
  - Intervention outcomes

III. DCFS RESPONSIBILITIES

1. Identify families at low, medium and high levels of risk that may need a comprehensive substance abuse, mental health, and/or domestic violence assessment.

2. Refer the identified families to the PROTOTYPES Assessment Program.

3. Facilitate the initial contact between the families and PROTOTYPES.

4. Have the family sign the appropriate consent to release information form.

5. Participate in the assessment process.

6. Invite PROTOTYPES to Team Decision Making meetings.

7. Discuss the completed assessment with PROTOTYPES staff.

8. Provide funding to DMH to fund the PROTOTYPES Assessment Program. See Financial Conditions for related detail.

IV. DMH RESPONSIBILITIES

Provide administrative and program oversight of the PROTOTYPES Assessment Program, a comprehensive assessment process for children and their families who come to the attention of DCFS due to allegations of abuse and neglect. DMH will ensure the following mental health activities are delivered through a mental health contract with PROTOTYPES.

1. Ensure that a mental health or co-occurring assessment is conducted and that appropriate linkages are provided to the family.

2. Ensure that mental health or co-occurring consultation is available to DCFS staff as needed.

3. Ensure that PROTOTYPES mental health staff is available between the hours of 9:00 AM to 5:00 PM Monday-Friday to provide crisis intervention, case management, outreach, and other mental health services including medication support services.

4. Ensure mental health staff attends Team Decision Making meetings and or other family meetings such as Family Group Decision Making meetings.

5. Ensure training is provided to DCFS staff on mental health and co-occurring disorders as requested by DCFS.

6. Ensure that DCFS staff has access to the results of the mental health and co-occurring assessment including treatment recommendations in order to coordinate care and determine the level of support service needs. All information shared shall be in compliance with the Health Insurance Portability and Accountability Act.

7. Ensure that services are easily accessible to the child and family and offered in the home, DCFS office or other community site.

8. Ensure that upon discharge, follow up care is provided to ensure linkage to appropriate agencies.

9. Maintain information in accordance with confidentiality laws.

V. CONFIDENTIALITY

DCFS, DMH, and PROTOTYPES shall continue to maintain the confidentiality of all records and information relating to all families participating in this program, in accordance with all Federal, State, and County laws, ordinances, regulations, and directives relating to confidentiality.

VI. FINANCIAL CONDITIONS

1. DCFS will establish a Departmental Service Order (DSO) in the amount of $172,800 from January 1, 2006 through June 30, 2006.

    A. $160,800 to provide funding for the actual costs related to the delivery of mental health services for children and families.
    B. $12,000 to provide training to DCFS staff mental health and co-occurring disorders.

2. This is a time-limited expenditure. The time frame is January 1, 2006 through June 30, 2006 (6 months) to serve 20 to 30 families per month.

3. DMH agrees that all DCFS funds specified in the DSO shall be used for the purpose of providing mental health and co-occurring assessments and addressing mental health, co-occurring conditions, substance abuse and domestic violence issues by PROTOTYPES.

4. DMH will submit to DCFS monthly invoices no later than the 30th of the following month of services.

VII. TERM OF AGREEMENT

This MOU will be effective from January 1, 2006 until June 30, 2006. Either party may terminate this MOU without cause, provided that written notice is given to the other party at least 30 days in advance. This MOU may be amended by mutual written consent of both parties.

AGREED TO BY

David Sanders, Ph.D., Director
Department of Children and Family Services

2-13-06
Date

Marvin J. Southard, D.S.W., Director
Department of Mental Health

2/21/06
Date

DCFS/DMH: 1/3/06

ATTACHMENT III

76R 352M (11/83)

BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 435

DEPARTMENT OF Mental Health

19

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

3-VOTES

Sources:
Department of Mental Health
Intrafund Transfer
A01-MH-20500-6800
$173,000

Uses:
Department of Mental Health
Services & Supplies
A01-MH-20500-2000
$173,000

This appropriation adjustment is requested to increase Services & Supplies appropriation in the amount of $173,000, fully funded by an Intrafund Transfer from the Department of Children and Family Services. This increase in appropriation will provide spending authority for the Joint Assessment Program with PROTOTYPES I-CAN. There is no increase in Net County Cost.

Susan Kerr for
Marvin J. Southard, D.S.W.
Director of Mental Health

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR — ACTION / RECOMMENDATION ✓

AUDITOR-CONTROLLER NO. 343

BY [illegible]
APRIL 19 2006

APPROVED AS REQUESTED April 19 2006 AS REVISED

CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED): BOARD OF SUPERVISORS 19

BY

DEPUTY COUNTY CLERK

SEND 5 COPIES TO THE AUDITOR-CONTROLLER

COUNTY OF LOS ANGELES

DEPARTMENTAL SERVICE ORDER

PLEASE FURNISH THE FOLLOWING:

TO: DEPARTMENT OF CHILDREN AND FAMILY SERVICES (REQUESTOR [illegible])
FROM: DEPARTMENT OF MENTAL HEALTH (SERVICE/[illegible])

ENCUMBRANCE NO. D8 DATE: December 28, 2005

REQ.DEPT	REQ.UNIT	REQ.OBJECT	REQ. DEPT.OBJ	REQ.FUNCTION	REQ.PROJECT	REQ.PROJECT PHASE	REQ.TASK ORDER	AMOUNT
CH	26293	4057						$ 172,800

QUANTITY	MEASURE	DESCRIPTION	UNIT	COST PRICE	COST AMOUNT
		FISCAL YEAR 2005-06			
		FOR:			
		Prototypes/Joint Assessment Program			$ 172,800
		Ensure comprehensive assessments of families who may be experiencing substance abuse, mental health, and/or domestic voilence concerns.			
		DSO amount covers Jan. 1-June 30, 2006 (6 mo.)			
		DCFS CONTACT: Anthony Curry 213-351-5643			
		DMH CONTACT: David Pang 213-738-4823			
		TOTAL			$ 172,800

I certify that sufficient funds for this order have been encumbered.

for 12/29/05

APPROVED BY JOAN SMITH, DEP. DIRECTOR-BUREAU OF FINANCE

REQUISITIONER'S NO.	

Post-it® Fax Note 7671	Date 5/6	# of pages ▸ 1
To Kim Nall	From Tony Curry	
Co./Dept. DMH	Co. DCFS	
Phone # (213) 738-4669	Phone # (213) 351-5643	
Fax # (213) 384-2308	Fax # (213) 383-5275	

** TOTAL PAGE.01 **