COUNTY OF LOS ANGELES

MARVIN J. SOUTHARD, D.S.W.
Director

SUSAN KERR
Chief Deputy Director

RODERICK SHANER, M.D.
Medical Director

550 SOUTH VERMONT AVENUE, LOS ANGELES, CALIFORNIA 90020

BOARD OF SUPERVISORS
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YVONNE B. BURKE
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DEPARTMENT OF MENTAL HEALTH

http://dmh.lacounty.info

Reply To: (213) 738-4601
Fax: (213) 386-1297

April 20, 2006

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

55 MAY - 2 2006

SACHI A. HAMAI
EXECUTIVE OFFICER

The Honorable Board of Supervisor
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

AUTHORIZATION FOR RECEIPT OF ONE-TIME ONLY SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION FEDERAL BLOCK GRANT FUNDS, APPROVAL OF REQUEST FOR APPROPRIATION ADJUSTMENT
AND
APPROVAL OF AMENDMENT TO CONSULTANT SERVICES AGREEMENT WITH NATIONAL MENTAL HEALTH ASSOCIATION OF GREATER LOS ANGELES FOR FISCAL YEAR 2005-2006
(ALL SUPERVISORIAL DISTRICTS)
(4 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the anticipated receipt of Substance Abuse and Mental Health Services Administration (SAMHSA) Federal Block Grant (FBG) one-time only augmentation funds in the amount of $250,000, in accordance with the California Department of Mental Health's (CDMH) revised SAMHSA Block Grant Allocation Worksheet (Attachment I). At no cost to the County, this SAMHSA one-time only augmentation was specifically awarded as of January 1, 2006, through June 30, 2007, over an 18-month period, to the National Mental Health Association of Greater Los Angeles (NMHAGLA) for the purpose of implementing the transition of Assembly Bill (AB) 2034 data collection and evaluation activities to the Mental Health Services Act (MHSA) systems. This Amendment will be effective upon the date of execution through June 30, 2006.

2. Approve the Request for Appropriation Adjustment for $100,000 for Fiscal Year (FY) 2005-2006 (Attachment II) to increase the Department of Mental Health's (DMH) spending authority for conversion of the AB 2034 data collection and evaluation activities of the MHSA systems. The Request for Appropriation Adjustment will be fully funded by the SAMHSA one-time only augmentation, which CDMH will allocate in FY 2005-2006, effective January 1, 2006. DMH will include the remaining $150,000 of the SAMHSA FBG one-time only augmentation in its FY 2006-2007 Proposed Budget Request.

3. Approve and instruct the Director of Mental Health or his designee to prepare, sign, and execute Amendment No. 5, substantially similar to Attachment III, to the existing Consultant Services Agreement No. DMH-02066 with NMHAGLA. This Amendment, which will be fully funded by the SAMHSA one-time only augmentation, increases the Total Compensation Amount (TCA) by $100,000 for FY 2005-2006, from $965,929 to $1,065,929. The Amendment will be effective upon the date of execution through June 30, 2006.

4. Delegate authority to the Director of Mental Health or his designee to prepare, sign, and execute future amendments to the Consultant Services Agreement and establish as a new TCA the aggregate of the original Agreement and all amendments, provided that: 1) the County's total payments to consultant under the Agreement for this fiscal year shall not exceed an increase of 20 percent from the applicable revised TCA; 2) any such increase shall be used to provide additional services or to reflect program and/or policy changes; 3) the Board of Supervisors has appropriated sufficient funds for all changes; 4) approval of County Counsel and the Chief Administrative Officer (CAO) or their designee is obtained prior to any such Amendment; 5) the parties may, by written Amendment, mutually agree to reduce programs or services without reference to the 20 percent limitation; and 6) the Director or Mental Health shall notify the Board of Supervisors of Agreement changes in writing within 30 days after execution of each Amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

The purpose of the recommended actions is to enable DMH to support the transition of the AB 2034 data collection and evaluation activities to the MHSA systems, in compliance with CDMH's reporting requirements for the AB 2034 Programs. The SAMHSA one-time only augmentation will be utilized to fund the consultant's staffing cost related to providing training to counties/agencies on the differences between the current AB 2034 data collection system and the proposed MHSA system, implementing

the new MHSA performance outcome system, and converting existing software to enable it to aggregate and report data collected in the MHSA format.

Board notification of these funds was delayed as a result of the recent notification by SAMHSA. The Board actions are consistent wih your Board's policy on timely submission for Board approval, as noted in the CAO's memo dated September 7, 2000, to your Board under paragraph heading, Overall Policies, Circumstance No. 2, "The County is receiving funds (normally from a higher level of government)."

Implementation of Stratetic Plan Goals

The recommended Board actions are consistent with the County's Organizational Goal No. 3, "Organizational Effectiveness," and Programmatic Goal No. 7, "Health and Mental Health," within the Countywide Strategic Plan. NMHAGLA will collect and evaluate the State required outcome data generated by agencies participating in the AB 2034 Program through data collection, ongoing technical support, data analysis, and training.

FISCAL IMPACT/FINANCING

There is no increase in net County cost. The Amendment will be fully funded for FY 2005-2006 by $100,000 in one-time only SAMHSA FBG funds awarded as of January 1, 2006, through June 30, 2007, over an 18-month period. DMH will include the remaining $150,000 SAMHSA one-time only augmentation in its FY 2006-2007 Final Changes Request.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The required Grant Management Statement is attached (Attachment IV). NMHAGLA, a nonprofit, multi-service agency whose mission is to advocate for and to provide mental health services to adults, families, and transitional age youth, has an existing DMH Legal Entity Agreement for comprehensive mental health services in addition to the Consultant Service Agreement. NMHAGLA has served individuals with severe mental illness since 1990 and has received national and worldwide recognition and numerous awards.

Amendment No. 5 to the existing Consultant Services Agreement will augment NMHAGLA's capability by providing additional resources to support the data collection and evaluation activities related to the transition from the AB 2034 Program to the MHSA systems. The Consultant Services Agreement will be renewed for FY 2006-2007.

The attached Amendment format has been approved as to form by County Counsel. CAO has reviewed the proposed actions.

CONTRACTING PROCESS

Following CDMH's designation of NMHAGLA for the receipt of the $250,000 one-time only SAMHSA augmentation, on March 23, 2006, DMH notified your Board of its intent to enter into sole source contract amendment negotiations with NMHAGLA to convert the AB 2034 data collection format to the new MHSA data collection format and train participating agencies in the differences between the two (2) data collection systems.

IMPACT ON CURRENT SERVICES

Approval of this Amendment will ensure that there is no delay in the conversion to the MHSA system and implementation of and training for the MHSA outcome performance system.

CONCLUSION

The Department of Mental Health will need one (1) copy of the adopted Board actions. It is requested that the Executive Officer of the Board notifies the Department of Mental Health's Contracts Development and Administration Division at (213) 738-4684 when this document is available.

Respectfully submitted,

Susan Kerr for

Marvin J. Southard, D.S.W.
Director of Mental Health

MJS:MY:RK:KT

Attachments (4)

c: Chief Administrative Officer
County Counsel
Chairperson, Mental Health Commission

RT:KT:ER C:\Documents and Settings\ktasugi\Local Settings\Temporary Internet Files\OLK2C7

ATTACHMENT I

State of California
Department of Mental Health

ENCLOSURE I
Health and Human Services Agency

SAMHSA BLOCK GRANT ALLOCATION WORKSHEET
MH 1772A (9/94)

STATE FISCAL YEAR 2005-2006 FEDERAL CATALOG NO. 93.958

COUNTY LOS ANGELES REVISION NUMBER 1

The State Department of Mental Health (DMH), under provisions of 42 United States Code, Sections 300x et. seq., as it read on January 1, 1992, and as amended by P. L. 106-310, and the State Budget Act of 2005 (Chapter 38, Statutes of 2005), is authorized to allocate the mental health portion of the Federal Substance Abuse and Mental Health Services Administration (SAMHSA) Block Grant funds to counties for State Fiscal Year (SFY) 2005-2006. Please note that these allocation amounts are subject to further adjustments, as amounts are identified, which include, but are not limited to, Gramm-Rudman reductions, prior years' audit recoveries, retained unexpended amounts, etc. Your allocation is identified below.

I. GROSS EXPENDITURE LEVEL			
A. SAMHSA Block Grant Funding Base			$11,557,984
B. AB 3015 RFP Children's Program			$1,012,034
C. Dual Diagnosis Set-Aside			$1,162,873
D. ISA Funding			$1,000,000
E. One-Time Only Funds for Co-Occurring Disorders			$20,000
F. One-Time Only AB 2034 Data Collection & Eval.			$250,000
F. One-Time Only Increase			$110,682
G. SFY 2004-05 County Rollover Funds			$0
H. Total Authorized Gross Expenditure Level			$15,113,573
II. REIMBURSEMENT ADJUSTMENT(S)			
A. SFY 2004-05 County Rollover Funds	<	$0 >	
B.	<	$0 >	
C. Total Adjustments		<	$0 >
III. NET ALLOCATION REIMBURSABLE			$15,113,573

PURPOSE: Revised Allocation DATE: January 3, 2006

I, the undersigned, have accepted the Federal SAMHSA Block Grant funds for the county under those conditions established by governing federal and state laws, policies, regulations, and guidelines as well as the specific conditions included in the County Application.

County Mental Health Director

3-29-06
Date

ATTACHMENT II

76R 352M (11/83)

BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 435

DEPARTMENT OF Mental Health

19

AUDITOR-CONTROLLER.
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

4-VOTES

Sources:
Department of Mental Health
Revenue - SAMHSA Block Grant
A01-MH-20500-9001
$100,000

Uses:
Department of Mental Health
Services & Supplies
A01-MH-20500-2000
$100,000

This appropriation adjustment is requested to provide spending authority for the purpose of implementing the transition of the Assembly Bill 2034 data collection and evaluation activities to the Mental Health Services Acts systems, fully funded by a one-time only Substance Abuse and Mental Health Services Administration Federal Block Grant augmentation. There is no increase in net County cost.

Susan Kerzfa

Marvin J. Southard, D.S.W.
Director of Mental Health

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR — ACTION ✓

RECOMMENDATION

AUDITOR-CONTROLLER NO. 298

BY Barbara Hawkins
MARCH 28 2006

APPROVED AS REQUESTED Apr. 19 2006

AS REVISED

CHIEF ADMINISTRATIVE OFFICER FOR

APPROVED (AS REVISED): BOARD OF SUPERVISORS 19

BY

DEPUTY COUNTY CLERK

SEND 5 COPIES TO THE AUDITOR-CONTROLLER

ATTACHMENT III

CONTRACT NO. DMH-02066

AMENDMENT NO. 5

THIS AMENDMENT is made and entered into this ___ day of _____, 2006, by and between the COUNTY OF LOS ANGELES (hereafter "County") and National Mental Health Association of Greater Los Angeles (hereafter "Consultant").

WHEREAS, County and Consultant have entered into a written Agreement, dated April 12, 2005, identified as County Agreement No. DMH-02066, and any subsequent amendments (hereafter "collectively Agreement"); and

WHEREAS, for Fiscal Year 2005-2006 only, County and Consultant intend to amend Agreement only as described hereunder; and

WHEREAS, for Fiscal Year 2005-2006, County and Consultant intend to amend Agreement to support the transition of the AB 2034 data collection and evaluation activities to the Mental Health Services Act (MHSA) systems, in compliance with CDMH's reporting requirements for the AB 2034 Programs; and

WHEREAS, for Fiscal Year 2005-2006, County and Consultant intend to amend Agreement to add $100,000 in one-time only Substance Abuse and Mental Health Services Administration (SAMHSA) Federal Block Grant funds for the transition of the AB 2034 data collection and evaluation activities to the MHSA data collection systems; and

WHEREAS, for Fiscal Year 2005-2006, the revised Total Compensation Amount will be $1,065,929.

NOW, THEREFORE, County and Consultant agree that Agreement shall be amended only as follows:

1. Paragraph 4 (COMPENSATION) shall be deleted in its entirety and the following substituted therefore:

"4.0 COMPENSATION:

In consideration of the performance by CONSULTANT in a manner satisfactory to County of the services described in Exhibit A-5, CONSULTANT shall be paid in accordance with the Fee Schedule set out in Exhibit B-5. Total compensation for all services furnished hereunder shall not exceed the sum of ONE MILLION SIXTY-FIVE THOUSAND NINE HUNDRED TWENTY-NINE DOLLARS ($1,065,929) for FY 2005-2006. Notwithstanding such limitation of funds, CONSULTANT agrees to satisfactorily complete all work specified in Exhibit A-5. To request payment, CONSULTANT shall present to County's Project Manager monthly invoice to the project and a report of work completed for the invoice period. This report shall be prepared in a format satisfactory to County's Project Manager or his/her designated representative. Payment to CONSULTANT shall be only upon written approval of the invoice and report by County's Project Manager or his/her designated representative. CONSULTANT shall submit invoices to:

County of Los Angeles - Department of Mental Health
Adult Systems of Care
100 Oceangate, #550
Long Beach, CA 90802
ATTN: Cathy Warner"

2. Exhibit A-4 (STATEMENT OF WORK) shall be deleted in its entirety and replaced with Exhibit A-5 (STATEMENT OF WORK), attached hereto and incorporated herein by reference. All references in Agreement to Exhibit A-4 (STATEMENT OF WORK) shall be deemed amended to state "Exhibit A-5 (STATEMENT OF WORK)."

3. Exhibit B-4 (FEE SCHEDULE) shall be deleted in its entirety and replaced with Exhibit B-5 (FEE SCHEDULE), attached hereto and incorporated herein by reference. All references in Agreement to Exhibit B-4 (FEE SCHEDULE) shall be deemed amended to state "Exhibit B-5 (FEE SCHEDULE)."

4. Except as provided in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by County's Director of Mental Health or his designee, and Consultant has caused this Amendment to be subscribed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By_____
MARVIN J. SOUTHARD, D.S.W.
Director of Mental Health

National Mental Health Association of
Greater Los Angeles
CONSULTANT

By _____

Name Ann Stone

Title Executive Vice President
(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM
OFFICE OF THE COUNTY COUNSEL

APPROVED AS TO CONTRACT
ADMINISTRATION:

DEPARTMENT OF MENTAL HEALTH

By_____
Chief, Contracts Development
and Administration Division

ER:Amend.5 (3/8/06)

NATIONAL MENTAL HEALTH ASSOCIATION OF GREATER LOS ANGELES

EXHIBIT A-5

STATEMENT OF WORK
FISCAL YEAR 2005-2006

The National Mental Health Association of Greater Los Angeles agrees to perform the following services for the Los Angeles County Department of Mental Health (DMH) in regard to the provision of collecting and evaluating outcome data generated by agencies participating in the AB 34/2034 Program, the training of AB 34/2034 staff and DMH authorized participants:

I. DATA COLLECTION, ANALYSIS AND EVALUATION

- Assist in conducting an analysis of AB 34 and AB 2034 programs and their effect on the quality of life outcomes of the mental health consumers they serve. The focus will be on the significant areas of functioning for clients, such as their residential and employment status. There will be a heavy emphasis on the impact these programs have on reducing homelessness, incarceration, and contact with law enforcement agencies.
- National Mental Health Association of Greater Los Angeles will assist DMH in three broad management areas:

  1. Data Collection System
     a) Software development
     b) Ongoing technical support
     c) Maintenance of databases for providers who choose to use the "direct data submission" method
  2. Ongoing Technical Support
     a) Assistance to all direct service staff in the use of data collection forms
     b) Assistance to data entry staff on inputting data into the software system
     c) Assistance to provider management staff on generating reports for quality improvement
  3. Data Analysis
     a) Aggregation of data
     b) Generation and dissemination of all reports required by the State

- National Mental Health Association of Greater Los Angeles Outcomes and Research Division will periodically upgrade the software code of the Caminar Software system to implement changes in the data reporting requirements of the California State Department of Mental Health (SDMH).
- National Mental Health Association of Greater Los Angeles will conduct ongoing training workshops for the staff of all AB 34/2034 programs in the use of the outcome tracking forms and in the entry of data into the Caminar Software system. These workshops will cover the following:

1. State required data elements and reporting format
2. Overview of the National Mental Health Association of Greater Los Angeles Outcome Tracking System
3. Discussion of options for outcome reporting
4. Training of direct service staff in the filling out of data entry forms
5. Training of data entry staff in the entry of data into the Caminar software system

- National Mental Health Association of Greater Los Angeles will hire technical support specialists to collect data on a monthly basis from the AB 34/2034 programs. The Outcomes and Research Division will generate a monthly report for both Los Angeles County AB 34/2034 programs and for the State as a whole.
- The National Mental Health Association of Greater Los Angeles Outcomes and Research Division will assist SDMH in organizing ongoing meetings of the AB 34/2034 Data Committee. These meetings will be held four times a year and will allow all programs participating in the AB 34/2034 program to provide input into the data collection and analysis procedures as well as receive and discuss updates to the system.
- The National Mental Health Association of Greater Los Angeles Outcomes and Research Division will assist SDMH in the preparation of the annual legislative report on the progress of the AB 34/2034 programs.
- The National Mental Health Association of Greater Los Angeles Outcomes and Research Division will provide initial and ongoing technical support that will allow participating agencies to maintain the Caminar Software system at their site as their means of data collection.
- The National Mental Health Association of Greater Los Angeles Outcomes and Research Division will maintain the AB 34/2034 and Los Angeles County ACT websites.

II. IMMERSION TRAINING

National Mental Health Association of Greater Los Angeles agrees to provide training at the Village for both management and direct service staff, referred to as "immersion training." The direct service staff trainings will focus on the principles of assertive community treatment (ACT), psychosocial rehabilitation, and community integration and their practical applications. Some of the topics that are covered include:

- Focusing on wellness and health rather than on illness and symptoms
- Determining service/treatment based on abilities rather than on disabilities
- Having high rather than low expectations of members
- Using normalized rather than institutional settings
- Focusing on functional behavior rather than on intrapsychic dynamics
- Helping members to take risks rather than working to minimize their stress
- Member and staff collaborating rather than the staff prescribing unilaterally
- Focusing on self-help and independence rather than on caretaking
- The generalist vs. the specialist orientation toward service provision
- Expanding the definition of what it means to be a "case manager"
- Working in teams

- Working with dually diagnosed members
- Focusing on work and fun

Some of the management trainings that are offered include:
- Outcome evaluation
- Staff and member recruitment
- Personnel evaluation
- Finding alternatives to hospitalization
- Working in a capitated system

III. SYSTEM TRANSFORMATION- MENTAL HEALTH SERVICES ACT

The passage of Proposition 63 (MHSA) provides funding to transform California's mental health service delivery system into a client-driven, recovery-oriented system of care. In order for Los Angeles County to become eligible to receive MHSA funding, it is necessary to expand and transform the services it delivers. Services must be modeled on those provided through Assembly Bill (AB) 2034, which in addition to mental health services provides for a full array of services including housing, employment, education and integrated treatment for those with co-occurring mental illness and substance abuse disorders. Extensive efforts are under way to plan the implementation of the Mental Health Services Act (MHSA) in Los Angeles County. In order to transform the system into one that is client-driven and recovery-oriented, it is necessary to provide training and consultation regarding recovery models for managers and service delivery staff.

PROGRAM DESCRIPTION

DMH proposes to implement its system transformation plan in phases, beginning with our large directly operated MHCs to orient them on using and strategies for implementing the "Recovery Model" identified in DMH policy 202.28.

National Mental Health Association of Greater Los Angeles to provide on-site training and coaching of staff and supervisors on the Recovery Model. They will also provide trainings on the development of recovery based service planning.

The National Mental Health Association of Greater Los Angeles will meet with members of the Adult System Of Care (ASOC) System Transformation Leadership team on a monthly basis to engage in strategic planning for future trainings. The primary DMH contact person will be Debbie Innes-Gomberg, Ph.D.

Dr. Mark Ragins rate is $250 per hour
Program Managers rate is $175 per hour

This amount is not to exceed $45,000.00.

IV. OFFICE OF CONSUMER AFFAIRS

Acting as the fiscal agent for the Office of the Consumer Affairs. The following activities will be funded:

- Procovery
- CCAF (Countywide Client Activity Fund)
- PR:TNS Activity Captains
- Dual Diagnosis Peer Advocates

1. General

In July 2000 the Department of Mental Health (DMH) completed a Comprehensive Community Care (CCC) plan, which provides direction to the Department in achieving its vision of providing world-class mental health care. Over the years, the Department has, in accordance with mental health service guidelines and the goals of rehabilitation and recovery, involved clients in the planning and evaluation of their individual services. However, a key element in the provision of mental health services, as highlighted in the CCC plan, is that clients be involved in all levels of planning and development of new programs and in evaluating, reviewing and making recommendations for change to existing programs. Accordingly, the system has evolved, with an active Client Coalition and Departmental management that promotes client involvement through service on Service Area Advisory Committees, Geographic Initiative Meetings, and various advisory boards and planning committees. In addition clients are requested and encouraged to attend and to make presentations at conferences and training meetings.

The critical importance of involving clients in all aspects of the mental health treatment system cannot be overemphasized. However, currently, in order for clients to have this involvement they have had to donate their time and use their own, frequently limited, financial resources for transportation, registrations, lodging and meal expenses. This has resulted in severely limiting the number of clients able to participate, and has adversely affected the development of the Department's system of care. Accordingly, the Countywide Client Activity Fund (CCAF) has been established to support client involvement in all aspects of the system of care. The Fund will be administered by the Mental Health Association and will be overseen by the Countywide Client Activity Fund Committee, which will be comprised of representatives from the Los Angeles County Client Coalition Steering Committee, the Office of Consumer Affairs (OCA) and the National Mental Health Association of Greater Los Angeles. This Committee will be co-chaired by representatives from the OCA and the National Mental Health Association of Greater Los Angeles. Funds specifically allocated for the Peer Advocacy Training Program will be overseen by the DMH Manager responsible for this program.

2. **Program Elements and Services**

A. The primary purpose of the Countywide Client Activity Fund is facilitate the participation of clients in all aspects of planning and evaluating mental health services in Los Angeles County by providing stipends for local meetings, including but not limited to:

- Service Area Advisory Committees;
- Geographic Initiative Meetings;
- Other Departmental Planning Meetings;
- Advisory Committees of Other Mental Health Agencies and Related Community Organizations;

It is intended that at least 70% of the funding for the Countywide Client Activity Fund be allocated for this purpose. Deviation from this standard will require the written approval of the Director or designee.

B. In addition, this Fund may, upon pre-approval by the CCAF Committee, support client participation in training sessions, seminars and other mental health-related leadership activities, and local, state and national conferences so that clients will become more involved and empowered in the mental health system. These activities include, but are not limited to, participation in the following:

- California Network of Mental Health Clients Conferences;
- Hope and Recovery Conferences;
- California Association of Social Rehabilitation Agencies Conferences;
- Training Workshops and Seminars; and
- Other meetings or conferences approved by the Countywide Client Activity Fund Committee.

The Countywide Client Activity Fund may be utilized for the following expenditures for meetings and conferences which have been pre-approved by the Countywide Client Activity Fund Committee and which comply with the County's travel guidelines (see Attachments B - D):

- Meals
- Transportation
- Conference Registration
- Lodging
- Other (as approved by the Countywide Client Activity Fund Committee)

C. A third purpose of this Fund will be to provide stipends and certificates for clients who participate in the Department of Mental Health Peer Advocacy

Training Program. The number of participants is determined by applications and is usually between 14-16. The participants must be consumers and are selected by DMH management responsible for this training program. This is a thirteen-week program (five days per week) that trains participants to become peer counselors for clients with co-occurring disorders in a treatment setting for mental disorders or substance abuse. The participants receive training in basic mental health principles and substance abuse treatment practices. Upon completion of the training, participants will have the capability to function as employees in most treatment settings, including mobile crisis teams. A significant portion of the curriculum focuses on the transition from client to employee. Most potential peer advocates have incomes at or below the Supplemental Security Income rate, which do not allow sufficient funds to participate in the training program. The stipend covers the expense of the training class (books, transportation, lunches, facility activities, and clothing appropriate for work). The stipend amount of $300 per month was developed in consultation with Mental Health Advocacy Services to ensure that receipt of the stipend would not jeopardize SSI payments. The Department of Mental Health manager responsible for the Peer Advocacy Training Program will oversee this specific allocation.

3. **Persons to be Served**

This Fund is intended for persons who are or have been recipients of Los Angeles County mental health services, have submitted an application to the Countywide Client Activity Fund Committee, and have been approved for participation in the program. Applications for the Peer Advocacy Program will be submitted to the manager of that program for review and approval.

4. **Reimbursement**

The procedures for reimbursement for the Countywide Client Activity Fund have been provided in Attachments A – D.

V. HOUSING SERVICES

Provision of wraparound services for the life support needs of older adult mental health clients. Outreach and housing services will be provided in Service Areas 1, 6, 7 and 8.

VI. TRAINING OF PEER SUPPORTERS AND LIFE COACHES

Project Return: The Next Step will conduct intensive three-week training to teach client workers the basic skills and attitudes needed to work in a paraprofessional human service position. The course will meet 5 hours a day for 15 days giving participants 75 hours of training.

The course will be a combination of classroom and field experience. Competency areas will include: 1) identifying the basic attitudes and skills needed for human service work; 2) developing effective communication skills; 3) learning how to participate in and facilitate peer groups; 4) learning problem-solving skills; 5) learning about cultural

diversity and the importance of providing culturally competent services; and 6) learning record keeping and reporting skills.

Participants will be expected to complete an application for the training. Accepted participants will receive a $250 stipend for successfully completing the course. The stipend will include funds for meals and transportation, which will be given to participants on a daily basis. More than two absences will result in termination from the course (or elimination of the stipend).

VII. MHSA STIPENDS AND SUPPORTS

The provision of stipends to consumers and family members to participate in Mental Health Services Act activities and meetings to develop Los Angeles Counties' plan for services for children, transitional age youth, adults, and older adults

VIII. MHSA SUPPORT SERVICES

The provision of support services for outreach and engagement activities to increase participation of service providers, service recipients, their families, unserved and underserved populations in the planning process for the implementation of the Mental Health Services Act (MHSA).

EXHIBIT B-5
FISCAL YEAR 2005-2006

National Mental Health Association of Greater Los Angeles

AB 2034 Outcomes and Training Budget

Personnel	Rate	FTE	Wages	Benefit	PR Taxes	Total
David Pilon	115,200	0.50	57,600	8,298.00	6,624.00	$72,522.00
Yiling Hu	43,000	1.00	43,000	6,765.00	4,945.00	$54,710.00
Monica Davis	48,000	1.00	48,000	7,290.00	5,520.00	$60,810.00
New Staff	30,000	1.00	30,000	5,400.00	3,450.00	$38,850.00
Roger Casem	33,000	1.00	33,000	5,715.00	3,795.00	$42,510.00
Total Personnel		**4.50**	**269,200**	**33,468.00**	**24,334.00**	**$269,402.00**

Salaries & Benefits	312,053
Professional Services	127,470
Computer Programming	5,000
Computer Hardware/Furniture	14,000
Mileage--Local	2,500
Office Supplies	3,600
Program Supplies	6,000
Rent	24,893
Parking	2,633
Printing	2,000
Telephone	12,000
Travel	9,000
Staff Developmt/Recruitment	3,000
Insurance	2,500
Repairs and Maintenance	3,600
Bookkeeping/Admin	53,025
TOTAL - OUTCOMES	**$583,274**

II. Immersion Training

120 Trainees @ $275 per day X 3 days = $99,000

Admin fee 13,000

$112,000

III. SYSTEM TRANSFORMATION MHSA

–144 hours at $250 an hour for Medical Director speakers fee	$36,000
– 51 hours at $175 an hour for Program Manager speakers fee	$9,000
	$45,000

IV. OFFICE OF CONSUMER AFFAIRS

CCAF (Admin Fee $7,500)	$75,000
Procovery (Admin Fee $1,020)	10,200
PR:TNS Activity Captains (Admin Fee $1,764)	17,640
Dual Diagnosis Peer Advocates (Admin Fee $1,500)	15,000
	$117,840

V. HOUSING SERVICES (SA1 ,6 ,7 ,8)

Housing Services	$82,407
Administrative Cost	9,156
	$91,563

VI. TRAINING OF PEER SUPPORTERS AND LIFE COACHES

60 clients @ $750 per person = $45,000 **$45,000**

VII. MHSA STIPENDS AND SUPPORTS

Stipends to consumers and family members for MHSA activities	$45,000
Administrative Cost	5,000
	$50,000

VIII. MHSA SUPPORT SERVICES **$21,252**

FEE SCHEDULE SUMMARY
FISCAL YEAR 2005-2006

SERVICES, TRAININGS & CONFERENCE		FEE SCHEDULE
Data Collection, Analysis and Evaluation Services	$	483,274 (AB2034) 100,000 (SAMHSA)
Immersion Training		112,000 (AB2034)
System Transformation Technical Assistance		45,000 (CGF)
CCAF		117,840 (CGF)
Housing Services		91,563 (CGF)
Training of peer supports and life coaches		45,000 (MHSA)
MHSA Stipends and Supports		50,000 (MHSA)
MHSA Support Services		21,252 (MHSA)
	TOTAL $	1,065,929

AB 2034	**$ 595,274**
CGF	**254,403**
MHSA	**116,252**
SAMHSA	**100,000**
	$1,065,929

Los Angeles County Chief Administrative Office
Grant Management Statement for Grants $100,000 or More

Department: Mental Health

Grant Project Title and Description: Substance Abuse and Mental Health Services Administration (SAMHSA) Federal Block Grant (FBG)

Overall, SAMHSA FBG funds are used for the provision of integrated services to adults and older adults with a serious mental illness and children with a serious emotional disturbance. SAMHSA one-time only augmentation funds have been designated by the California Department of Mental Health (CDMH) for an existing Department of Mental Health (DMH) contractor, National Mental Health Association of Greater Los Angeles (NMHAGLA), to enable DMH to support the transition implementation of the data collection and analysis of the AB 2034 Programs to the Mental Health Services Act (MHSA) data collection system.

Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance Deadline
California Department of Mental Health (CDMH)	SAMHSA Block Grant Allocation Worksheet Revision No. 1 (Federal Catalog No. 93.958)	Grant acceptance upon Board approval. Deadline not applicable.

Total Amount of Grant Funding: $250,000 one-time only	**County Match: N/A**	
Grant Period: Augmentation effective 1/1/06-6/30/07	**Begin Date: 01/01/06**	**End Date: 06/30/07**
Number of Personnel Hired Under This Grant: N/A	**Full Time: N/A**	**Part Time: N/A**

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program? N/A	Yes___	No____
Will all personnel hired for this program be placed on temporary ("N") items? N/A	Yes___	No____
Is the County obligated to continue this program after the grant expires?	Yes___	No__X__
If the County is not obligated to continue this program after the grant expires, the Department will:		
a.) Absorb the program cost without reducing other services	Yes___	No__X__
b.) Identify other revenue sources (describe below) The Department will explore all sources of new funding if there are no existing funds available	Yes___	No__X__
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant. The one-time only grant augmentation of $250,000, effective 1/1/06 through 6/30/07, to fund the program cost associated with transitioning the AB 2034 data collection system to the newly developed MHSA data collection system will be eliminated after the funding period.	Yes_X_	No____

Impact of additional personnel on existing space:

Not applicable

Other requirements not mentioned above:

Department Head Signature_____

Date:_____