County of Los Angeles
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WILLIAM T FUJIOKA
Chief Executive Officer

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COUNTY OF LOS ANGELES

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October 30, 2007

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Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

DEPARTMENT OF MENTAL HEALTH: APPROVAL OF AN AMENDMENT TO AN AFFILIATION AGREEMENT WITH THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, LOS ANGELES, TO IMPLEMENT THE MENTAL HEALTH SERVICES ACT PROFESSIONAL DEVELOPMENT AND CONSULTATION PROGRAM FOR FISCAL YEAR 2007-08 (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Director of Mental Health or his designee to prepare and execute a Department of Mental Health (DMH) Amendment, substantially similar to the Attachment, to an Affiliation Agreement (Agreement) with The Regents of the University of California, Los Angeles (UCLA), for the development and implementation of the Mental Health Services Act (MHSA) Professional Development and Consultation Program for Co-Occurring Mental Health and Substance Abuse Disorders (COD) and Human Immunodeficiency Virus/ Acquired Immune Deficiency Syndrome (HIV/AIDS) Recommended Care for transition age youth (TAY) (16-25), adults (26-59), and older adults (60+) for Fiscal Year (FY) 2007-08. The amount of the Amendment will be $500,000, totally funded with one-time only MHSA Community Services and Supports (CSS) funds for FY 2007-08. The Amendment will be effective upon Board approval through June 30, 2008, and will establish a new Agreement Maximum Contract Amount (MCA) of $5,150,218 for FY 2007-08.

2. Delegate authority to the Director of Mental Health or his designee to prepare and execute future amendments to this Agreement and establish as a new MCA the aggregate of the original Agreement and all amendments through and including this Amendment, provided that: 1) the County's total payments to the contractor under this Agreement for FY 2007-08 shall not exceed an increase of 20 percent from the applicable revised MCA; 2) any such increase shall be used to provide additional services or to reflect program and/or policy changes; 3) the Board of Supervisors has appropriated sufficient funds for all changes; 4) approval of County Counsel and the Chief Executive Officer (CEO) or their designees is obtained prior to any such Amendment; and 5) the Director of Mental Health shall notify the CEO's office after the execution of this Amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

In keeping with DMH's MHSA CSS Plan and the need for integrated treatment for persons with COD and/or HIV/AIDS, Board approval is requested to execute an Amendment with UCLA to develop and implement a coordinated and integrated Professional Development and Consultation Program for TAY, adults, and older adults with COD and/or HIV/AIDS. The Amendment reflects the MHSA Stakeholders' recommendations included in the MHSA CSS Plan, which was approved by your Board on October 11, 2005, as well as the services in response to the department's Request for Services (RFS), which was issued on March 7, 2007. The comprehensive COD and HIV/AIDS curriculum will include integrated training for mental health and substance abuse treatment personnel working in directly-operated and contracted programs and will focus on nationally recognized recommended care, including evidence-based and unique, innovative approaches to prevention and treatment of COD and HIV/AIDS.

Implementation of Strategic Plan Goals

The recommended Board actions are consistent with the principles of the Countywide Strategic Plan Organizational Goal No. 1, "Service Excellence," Goal No. 3, "Organizational Effectiveness," and Programmatic Goal No. 7, "Health and Mental Health." Board approval will allow UCLA to develop and implement the Professional Development and Consultation Program for COD and HIV/AIDS Recommended Care that will enhance the County's comprehensive array of services and commitment to the well-being of TAY, adults, and older adults affected by the challenges of COD and/or HIV/AIDS related issues.

FISCAL IMPACT/FINANCING

There is no increase in net County cost.

The FY 2007-08 total program cost is $500,000, fully funded by one-time only MHSA CSS funds which are included in DMH's FY 2007-08 Final Adopted Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The focus of the State approved MHSA CSS Plan is on recovery-oriented services for people who are diagnosed with severe and persistent mental illness or serious emotional problems, including children and their families, TAY, adults, and older adults. Special emphasis is placed upon individuals who are homeless or are at risk of homelessness, incarceration, or placement in long-term locked mental health facilities because of their mental illness. Consideration is also given to adequately and appropriately address the unique needs of the diverse ethnic and racial groups in the County.

The Professional Development and Consultation Program for COD and HIV/AIDS Recommended Care will offer a comprehensive curriculum that includes intensive training for mental health and substance abuse treatment personnel working in, at minimum, 13 directly-operated clinics, eight Wellness Centers, and eight Full Services Partnership programs. Concentration will be on best practices and recommended care, including evidence-based and unique, innovative approaches in the screening, assessment, treatment, and ongoing recovery of consumers affected by COD and/or HIV/AIDS. UCLA will develop the program by December 31, 2007 with input from the DMH COD and HIV/AIDS System-Wide Coordinator, commence and implement staff trainings and consultation services on or before January 1, 2008, and complete the program by June 30, 2008.

COD and HIV/AIDS core treatment competency skills will be developed and maintained countywide by providing intensive ongoing training and consultation for staff, including coaching, supervised practicum experiences, and ongoing on-site consultation by experts in the field. Trainers from organizations that are within and outside the DMH system and who have knowledge and experience working with persons with COD and/or HIV/AIDS, specifically with ethnic and racial minority populations that currently do not access DMH services, will be utilized.

UCLA is a well-recognized academic organization that is in good standing with DMH. This contractor has proposed to develop and implement the Professional Development and Consultation Program for COD and HIV/AIDS Recommended Care to ensure that mental health and substance abuse treatment personnel: (1) have expanded knowledge and understanding of COD and HIV/AIDS issues and treatment interventions; (2) conduct integrated screenings and assessments for COD and HIV/AIDS; (3) use brief intervention strategies for consumers with multiple needs; (4) develop additional skills in working effectively with ethnic and racial minority populations with COD and/or HIV/AIDS; and

(5) develop and maintain COD and HIV/AIDS core treatment competency countywide by providing intensive ongoing trainings and consultation.

The attached Amendment format has been approved as to form by County Counsel. The CEO has reviewed the proposed actions. Clinical and administrative staff of DMH will continue to administer and supervise the Professional Development and Consultation Program for COD and HIV/AIDS, evaluate the program to ensure that quality services are being provided to clients, and ensure that Agreement provisions and Department policies are being followed.

CONTRACTING PROCESS

The Department of Mental Health invited community-based agencies to pre-qualify prior to applying for MHSA funds by submitting a Statement of Qualifications (SOQ) in response to a Request for Statement of Qualifications (RFSQ) open solicitation process. The SOQ process was to ensure that each agency demonstrated a basic level of capability (e.g., financial viability, proof of liability insurance, registration as a County vendor) and for agencies to identify the types of services, age groups to be served, and geographic locations in which they want to provide services. If agencies met MHSA requirements, DMH processed amendments to existing agreements with contract providers and MHSA Agreements with new agencies that placed them on the Department's MHSA Master Agreement List, making them eligible to receive an RFS related to their service provision capabilities and interest.

On March 7, 2007, DMH issued RFS No. 14 to 23 qualified bidders on the Master Agreement List who indicated an interest in developing and implementing a Professional Development and Consultation Program for COD and HIV/AIDS on their SOQ. The Department of Mental Health sent agencies that expressed interest a notice of the release of the RFS along with a compact disc of the RFS and invited them to attend a mandatory Proposers' Conference on March 21, 2007. Representatives from 12 agencies attended the mandatory Proposers' Conference.

The Department of Mental Health received two (2) proposals by the deadline of April 23, 2007. Soon after, DMH convened a review panel of five (5) individuals representing consumers, other County departments, and DMH staff to assess and score the proposals. Simultaneously, review of the budget and reference contacts were conducted by DMH staff. UCLA's proposal evaluated by this panel met the requirements to implement all service components offered by the Professional Development and Consultation Program and received the higher score. The Department of Mental Health's Executive Management Team reviewed the evaluation ratings and finalized this recommendation.

IMPACT ON CURRENT SERVICES

Board approval of the proposed Amendment and allocation will enable DMH to provide a countywide, intensive Professional Development and Consultation Program for COD and HIV/AIDS Recommended Care for TAY, adults, and older adults in all Service Areas. It is the intent of this countywide program to transform service delivery to a recovery model approach and significantly enhance the access, availability, and quality of integrated, coordinated services for TAY, adults, and older adults affected by COD and/or HIV/AIDS throughout the County.

CONCLUSION

The Department of Mental Health will need one copy of the adopted Board's actions. It is requested that the Executive Officer, Board of Supervisors, notify the Department of Mental Health, Contracts Development and Administration Division, at (213) 738-4684 when this document is available.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:SRH:SAS
DRJ:DS:bjs

Attachment

c: County Counsel
Director, Department of Mental Health
Chairperson, Mental Health Commission

ATTACHMENT

CONTRACT NO. **MH**_____

AMENDMENT NO. _

THIS AMENDMENT is made and entered into this ___ day of _____, 2007, by and between the COUNTY OF LOS ANGELES (hereafter "County") and Regents of the University of California, Los Angeles (UCLA) (hereafter "Contractor").

WHEREAS, County and Contractor have entered into a written Agreement, dated _____, identified as County Agreement No. MH_____, and any subsequent amendment(s) (hereafter collectively "Agreement"); and

WHEREAS, for Fiscal Year (FY) 2007-08, County and Contractor intend to amend Agreement only as described hereunder; and

WHEREAS, the Mental Health Services Act (MHSA), adopted by the California electorate on November 2, 2004, creates a new permanent revenue source, administered by the State Department of Mental Health (SDMH), for the transformation and expanded delivery of mental health services provided by State and County agencies and requires the development of integrated plans for prevention, innovation, and system of care services; and

WHEREAS, in order to qualify for MHSA funds, Contractor has experience and training in its specialized field and has submitted to the County of Los Angeles - Department of Mental Health (DMH) a Proposal Package in response to County's Request For Services (RFS) for the provision of such services, and Contractor has been selected to deliver the Professional Development and Consultation Program for Co-occurring Mental Health and Substance Abuse Disorders (COD) and Human

Immunodeficiency Virus/Acquired Immune Deficiency Syndrome (HIV/AIDS) Recommended Care Program for transition age youth (TAY), adults, and older adults as added to the Agreement's Addendum F; and

WHEREAS, for FY 2007-08, County and Contractor intend to amend Agreement to add MHSA funds in the amount of $500,000 for the Professional Development and Consultation Program for COD and HIV/AIDS Recommended Care. The Maximum Contract Amount (MCA) for Addendum F will be $500,000, and the revised MCA for FY 2007-08 will be $5,150,218.

NOW, THEREFORE, County and Contractor agree that Agreement shall be amended only as follows:

1. For FY 2007-08, Addendum F (Professional Development and Consultation Program for COD and HIV/AIDS Recommended Care for Transition Age Youth, Adults, and Older Adults), attached hereto and incorporated herein by reference shall be added to the Agreement's Addenda.
2. Except as provided in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by County's Director of Mental Health or his designee, and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By_____
MARVIN J. SOUTHARD, D.S.W.
Director of Mental Health

Regents of the University of California, Los Angeles (UCLA)_____
CONTRACTOR

By _____

Name_____

Title _____
(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM:
OFFICE OF THE COUNTY COUNSEL

APPROVED AS TO CONTRACT ADMINISTRATION:

DEPARTMENT OF MENTAL HEALTH

By _____
Chief, Contracts Development and Administration Division

Addendum F

Professional Development and Consultation Program for COD and HIV/AIDS Recommended Care for Transition Age Youth, Adults, and Older Adults

The Regents of the University of California, Los Angeles (UCLA)

Affiliation Agreement

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F1 INTRODUCTION

The County of Los Angeles recognizes the value of integrated treatment for co-occurring mental health and substance abuse disorders. To this end, DMH and the University have agreed that the University will engage its resources to provide treatment staff with skills development, core treatment competency training, supervision, and consultation specific to coordinated and integrated, developmentally-appropriate approaches to treating transition age youth (TAY), adults, and older adults with Co-Occurring Disorders (COD) and/or HIV/AIDS. The Professional Development and Consultation Program for COD and HIV/AIDS Recommended Care is intended to ensure that mental health and substance abuse treatment personnel: 1) have an expanded knowledge and understanding of COD and HIV/AIDS issues and treatment interventions; (2) conduct integrated screenings and assessments for COD and HIV/AIDS; (3) use brief intervention strategies for persons with multiple needs; (4) develop additional skills in working effectively with ethnic and racial minority populations with COD and/or HIV/AIDS; and (5) develop and maintain COD and HIV/AIDS core treatment competency countywide by providing intensive ongoing trainings, supervision of COD/HIV countywide coordinators, and consultation, as needed.

University and DMH agree that this Addendum F shall be adopted under Section 2.1 ("Academic and Medical Teaching Services") of the Affiliation Agreement entered into on July 1, 2007, between University and DMH. University and DMH further agree that this Addendum F shall be subject to all of the provisions of the Agreement governing Academic and Medical Teaching Services, except where otherwise specified in this Addendum F.

F2 DESCRIPTION OF SERVICES

F2.1 Statement of Work to be Provided by the University

The COD and HIV/AIDS Professional Development and Consultation Program will provide mental health and substance abuse treatment staff with training and consultation on a coordinated and integrated, developmentally-appropriate approach to treating transition age youth (TAY), adults, and older adults with COD and/or HIV/AIDS. Under this Agreement, University will develop and implement for, at minimum, 13 directly-operated clinics, eight Wellness Centers, and eight Full Service Partnership programs a comprehensive COD and HIV/AIDS curriculum that includes intensive training for mental health and substance abuse treatment personnel on best practices, including services for persons with or at risk of developing COD and/or HIV/AIDS. Trainers from organizations that are within and outside the DMH system, and who have knowledge and experience working with persons with COD and/or HIV/AIDS, specifically with ethnic and racial minority populations that currently do not access DMH services, will be utilized. In addition, University will ensure COD and HIV/AIDS core treatment competency countywide by providing intensive ongoing training for COD and HIV/AIDS coordinators that includes practicum experiences, supervision, and ongoing consultation by experts in the field.

F2.2 University's Responsibilities

University will be responsible for developing a comprehensive COD and HIV/AIDS skills-building curriculum that provides for intensive training and ongoing consultation at clinical sties for mental health and substance abuse treatment personnel on best practices, including evidence-based and unique, innovative approaches to preventing and treating persons with COD as well as those at risk for or living with HIV/AIDS. University will collaborate with ethnic and racial minority populations with COD and/or HIV/AIDS in the development of the program. In addition, University will develop and administer, at appropriate levels, evaluation tools for training participants to evaluate customer satisfaction, relevance of the information to their jobs, and utility of the information to their jobs. University will work with DMH to develop and implement profiling and tracking systems that include participant characteristics and demographics, collection and reporting of data on the outcomes and objectives, method of monitoring the quality of services provided by the COD and HIV/AIDS Professional Development and Consultation Program, and survey instruments.

F2.3 DMH's Responsibilities

DMH shall provide University with information regarding DMH's payment authorization policies and procedures as necessary for University to invoice DMH for services provided under this Addendum F.

F3 FINANCIAL PROVISIONS

For the purposes of this Addendum F only, the Financial Provisions set forth in this Section F3 ("Financial Provisions") shall be in addition to, and not intended to replace Financial Provisions set forth in Section 6.1 of the Agreement ("Financial Provisions Governing Academic and Medical Teaching Services").

F3.1 Mental Health Services Act (MHSA) Program Payment Schedule

For the services described in F2 ("Description of Services"), DMH shall pay to University the following funds based on periodic invoices from University to DMH as described below:

DELIVERABLES – PAYMENT SCHEDULE FY 2007- 2008	TOTAL
Phase 1	
Needs Assessment	
Curriculum Development	**$125,000**
Phase 2	
Round 1 of Learning Experience Completed (5 Sessions)	
Ongoing Supervision/Training of COD and HIV/AIDS Coordinators	
Ongoing Consultation with Programs	**125,000**
Phase 3	
Round 2 of Learning Experience Completed (5 Sessions)	
Ongoing Supervision/Training of COD and HIV/AIDS Coordinators	
Ongoing Consultation with Programs	**125,000**
Final Report	**125,000**
TOTAL PAYMENTS	**$500,000**

No payment shall be made without prior approval of a designated DMH representative. This individual shall review the invoice and project report to determine whether University is in substantial compliance with the terms and conditions of this Addendum F.

F.3.2 MHSA Funds

(1) In the event that MHSA funds are not available to pay MHSA claims or that State denies any or all of the MHSA claims, including one-time costs submitted by County on behalf of Contractor, Contractor understands and agrees that County is not responsible for any substantive payment obligation and, accordingly, Contractor shall not seek any payment from County and shall indemnify and hold harmless County for any and all liability for payment of any or all of the denied MHSA claims or for the unavailability of MHSA funds to pay for MHSA claims.

(2) Payments to Contractor may be suspended if Director, for good cause, determines that Contractor is in default under any of the provisions of this Agreement.

F.3.3 Submission and Certification of Invoices

University shall submit to DMH periodic invoices, not to extend beyond June 30, 2008. Each invoice shall be submitted within 30 days of the last date the invoiced services were provided. Note that for final services rendered and invoiced through June 30, 2008, the final invoice shall be submitted to DMH no later than July 3, 2008, due to the closing of Fiscal Year 2007-2008. The University Program Administrator shall certify that invoices are for services and costs eligible under the terms and conditions for reimbursement.

University shall submit invoices to:

COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
OFFICE OF THE MEDICAL DIRECTOR
550 S. VERMONT AVENUE, 11th FLOOR
LOS ANGELES, CALIFORNIA 90020
ATTN: JOHN SHEEHE, COD/HIV PROGRAM MANAGER

F.3.4 Payment Procedures

Upon receipt of invoices from the University, DMH shall make payment to University within 45 days of the date the invoice was approved for payment. If any portion of the invoice is disputed by DMH, DMH shall reimburse the University for the undisputed services contained on the invoice and work diligently with University to resolve the disputed portion of the claim in a timely manner. DMH shall make reimbursement payable to "University of California Regents."

DMH shall send payments to:
ASSISTANT FINANCE DIRECTOR
NEUROPSYCHIATRIC INSTITUTE – DEPARTMENT OF FINANCE
760 WESTWOOD PLAZA, ROOM B7-357
LOS ANGELES, CALIFORNIA 90024-1759