COUNTY OF LOS ANGELES

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DEPARTMENT OF MENTAL HEALTH

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Reply To: (213) 738-4601
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March 31, 2005

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

28 APR 12 2005

Violet Varona-Lukens
VIOLET VARONA-LUKENS
EXECUTIVE OFFICER

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

AUTHORIZATION TO TERMINATE THE DEPARTMENT OF MENTAL HEALTH LEGAL ENTITY AGREEMENT WITH UNITED CAMBODIAN COMMUNITY, INC. (SUPERVISORIAL DISTRICT 4) (3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Director of the Department of Mental Health (DMH) or his designee to terminate DMH Legal Entity (LE) Agreement No. DMH-01658 with United Cambodian Community, Inc. (UCC) for convenience in accordance with the provisions of the LE Agreement, to be effective 30 days from the date of approval by your Board and notice to UCC.

2. Authorize DMH to fill 2.0 Senior Community Worker II Full-Time Equivalent (FTE) positions, in excess of what is provided for in DMH's staffing ordinance, pursuant to Section 6.06.020 of the County Code, subject to allocation by the Department of Human Resources (DHR). These positions will be filled with existing UCC employees and are critically needed to maintain continuity of services currently provided by UCC to the Southeast Asian refugee community in Long Beach and surrounding areas. The pro-rated cost of the positions is $23,871 for Fiscal Year (FY) 2004-2005, and the annual cost will be $105,039 for FY 2005-2006, fully funded by redirecting resources currently budgeted for the UCC contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

The purpose of the recommended actions is to accomplish the termination of UCC's DMH LE Agreement No. DMH-01658 without disrupting the community outreach services currently provided by UCC. Accordingly, authority to fill 2.0 FTE positions is

also requested to continue providing outreach and linkage services to the Cambodian, Laotian, Vietnamese, and other Southeast Asian communities through the DMH Long Beach Asian Pacific Mental Health Center (MHC).

Implementation of Strategic Plan Goals

The recommended Board actions are consistent with the principles of the Countywide Strategic Plan Organizational Goal No. 1, "Service Excellence" and Programmatic Goal No. 6, "Community Services." These actions will allow for continuity of services currently provided by UCC to the Southeast Asian refugee community in Long Beach and surrounding areas.

FISCAL IMPACT/FINANCING

There is no impact on net County cost. For FY 2004-2005, the additional ordinance positions will be funded with $23,871 of savings in the Salary and Employee Benefits, which is included in the FY 2004-2005 Adopted Budget. For FY 2005-2006, the annual cost of $105,039 for 2.0 FTE positions will be requested during the budget process. The 2.0 FTE positions will be funded by redirecting resources currently budgeted for the UCC contract.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

UCC is a private, non-profit, community-based agency, established in 1977, to provide a variety of services to Southeast Asian refugees in the greater Long Beach area. The agency's primary service delivery site is located at 2201 East Anaheim Street, Suite 200, Long Beach, CA 90804. In 1993, DMH entered into a LE Agreement with UCC to provide community outreach and mental health services to this population. In 1998, the Agreement was amended to limit services to community outreach/education that is provided primarily by two (2) outreach workers. DMH also changed UCC's LE Agreement term from three (3) years to one (1) year.

At present, services consist of direct outreach to the local Southeast Asian population, outreach and education to local agencies, and linkage of clients to culturally appropriate mental health services. The majority of referrals for mental health clinical services are made to the directly operated Long Beach Asian Pacific MHC.

DMH is requesting authorization to terminate the LE Agreement No. DMH-1658 with UCC for convenience pursuant to Paragraph 1 C (1) (Term) of the Agreement, which states: "This Agreement may be terminated by either party any time without cause by giving at least 30 days prior written notice to the other party." Authority is also

requested to fill 2.0 FTE positions to maintain outreach services to the Southeast Asian community through the Long Beach Asian Pacific MHC.

The proposed actions have been reviewed and approved by County Counsel, the CAO, DHR, and DMH's Fiscal, Program, and Human Resources Administrations.

CONTRACTING PROCESS

This subject does not apply.

IMPACT ON CURRENT SERVICES

The proposed actions will ensure the least disruption in community outreach services currently provided by UCC by enabling DMH's Long Beach Asian Pacific MHC to assume responsibility for these services. Long Beach Asian Pacific MHC is culturally and linguistically competent to meet the needs of the UCC clients and is knowledgeable of, and has relationships with, local community agencies and organizations that provide services to the Cambodian, Laotian, Vietnamese, and other Southeast Asian communities in the greater Long Beach area.

CONCLUSION

The Department of Mental Health will need one (1) copy of the Board's action. It is requested that the Executive Officer of the Board notifies the Department of Mental Health's Contracts Development and Administration Division at (213) 738-4684 when this document is available.

Respectfully submitted,

Susan Kerr for

Marvin J. Southard, D.S.W.
Director of Mental Health

MJS:MY:RK:MM

c: Chief Administrative Officer
County Counsel
Chairperson, Mental Health Commission

mm:UCC Termination FINAL 33005