

COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH

F A C T S H E E T

**APPROVAL OF STATE OF CALIFORNIA - DEPARTMENT OF REHABILITATION
COOPERATIVE AGREEMENT WITH COUNTY OF LOS ANGELES - DEPARTMENT
OF MENTAL HEALTH FOR FISCAL YEAR 2004-2005**

**(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

REQUEST:

Request approval of the annual renewal of the Cooperative Agreement between the County of Los Angeles -Department of Mental Health (DMH) and the State of California - Department of Rehabilitation (State DR) for Fiscal Year (FY) 2004-2005 for the provision of vocational services to the County's mentally ill clients by 11 contracted agencies and 17 directly operated mental health clinics. This Agreement is funded by State DR in the amount of \$2,883,960 and County General Funds (CGF) in the amount of \$815,617, for a total funding of \$3,699,577. The term of the Cooperative Agreement is July 1, 2004 through June 30, 2005.

Additionally, request approval of the following actions: 1) adopt the Resolution and instruct the Chairman of the Board and the Executive Officer to sign two Resolutions; 2) delegate authority to the Director of Mental Health or his designee to sign four original copies of the Cooperative Agreement; and 3) delegate authority to the Director of Mental Health or his designee to prepare and execute amendments to 11 existing Legal Entity (LE) Agreements, as listed in the Attachment.

INTENT/JUSTIFICATION:

The annual renewal of this Cooperative Agreement will allow DMH to continue to maintain a partnership with State DR for the provision of employment services for individuals with chronic mental illness at 11 existing contracted agencies that have Case Service Agreements with State DR and at 17 directly-operated mental health clinics, as listed in the Attachment. Without Board approval, programs assisting clients with finding and maintaining competitive employment would be eliminated or substantially reduced.

The current Cooperative Agreement with State DR will expire on June 30, 2004. Upon Board approval, the renewal of the Cooperative Agreement will be effective July 1, 2004, through June 30, 2005.

CONTRACTORS:

See attached listing of the 11 contracted agencies that provide vocational services to the County's mentally ill clients.

FISCAL SUMMARY:

The Cooperative Agreement requires DMH to contribute matching funds in order for State DR to access Federal vocational rehabilitation monies. The terms of the Cooperative Agreement state that DMH can meet its match requirement through either cash match and/or non-cash match of certified time. The certified time of DMH employees allows State DR to draw down Federal funds. The monetary value of certified time is based on staff salaries for time spent to administer the Agreement and provide liaison services.

The total budget for the FY 2004-2005 Cooperative Agreement is \$3,699,577, which is comprised of Federal funds provided to State DR in the amount of \$2,883,960 and DMH's contribution of \$815,617. DMH's contribution is a combination of cash and non-cash/certified time commitments. DMH's cash contribution of \$629,083 allows State DR to draw down \$2,324,358 in Federal funds. These dollars are from General Funds currently in DMH's FY 2004-2005 Proposed Budget. DMH's non-cash contribution of \$186,534 consists of salaries based on certified time of staff involved in the Agreement. This non-cash contribution allows State DR to receive an additional \$559,602 in Federal funds. There is no impact on net County cost.

FACTS AND PROVISIONS:

Since 1991, DMH has participated in a Cooperative Agreement with State DR to provide vocational services for individuals disabled by chronic mental illness. During FY 2003-2004, over 2,000 clients were served through the Cooperative Agreement Program according to State DR. This Agreement provides for both DMH and State DR to share the responsibility for funding, administration, and oversight of the vocational programs at a total of 29 mental health program sites. The service sites are operated by 11 existing contracted agencies and 17 directly-operated mental health clinics. State DR contracts directly with these 11 contracted agencies through Case Service Agreements, which enable these programs to provide employment services, including vocational assessment, work adjustment, personal and social adjustment services, thereby, enhancing the employment services delivery system.

To fulfill the terms of the State DR Cooperative Agreement, DMH reduces the amount of CGF from the MCAs of these 11 LE contractors and submits these funds to State DR, which uses such funds and the related Federal match to fund the Case Service Agreements between these LE contractors and State DR.

The Cooperative Agreement specifies the services to be provided and the funding amounts to be reimbursed for the services. The Agreement expressly provides that the County has no obligation to pay for expenditures beyond the contract amount.

During the past year, DMH has worked with State DR to strengthen the employment services offered to DMH clients. With this additional focus on career goals, strengths and abilities, clients are more prepared to meet State DR eligibility requirements for employment-related services. These services include funds for transportation, clothing and uniforms, job-related tools and equipment, training, and other services that enable clients to obtain and maintain employment.

For FY 2004-2005, a total of 2,000 unduplicated DMH/State DR clients will be served through this Cooperative Agreement. A total of 830 new referrals will be made to State DR; 600 individual plans for employment will be developed; and 300 cases will be successfully closed. It is also projected that 50 percent of the clients whose cases are closed following plan initiation will have attained an employment outcome.

CONTRACTING PROCESS:

Federal and State law allows that DMH and State DR enter into the Cooperative Agreement to provide services as designated without requiring the use of a solicitation or bid process.

MJS:SK:MY:RK

Attachment

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
Contracts Development and Administration Division**

FISCAL YEAR 2004-2005 DR/DMH COOPERATIVE AGREEMENT PROVIDERS

Contracted Agencies	Supervisory District
Didi Hirsch Psychiatric Service	2
Dubnoff Center for Child Development and Educational Therapy, Inc.	3
Enrichment Through Employment (ETE)	4
The Help Group Child and Family Center	3
The Los Angeles Child Guidance Clinic	2
Mental Health Association in Los Angeles County dba The Village Integrated Services	4
Pacific Clinics	5
Portals - Community Connections and Mariposa Clubhouse	2
San Fernando Valley Community MHC, Inc.	3
Special Service For Groups (Asian Pacific Counseling and Treatment Center)	1
Step Up On Second Street, Inc.	3