

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH**

**F A C T   S H E E T**

**APPROVAL TO RENEW COMMUNITY CARE RESIDENTIAL FACILITY  
AGREEMENTS  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

Request approval to renew 27 Community Care Residential Facility Agreements for basic board and care services to clients in 24-hour residential facilities.

**REQUEST**

Approve and authorize the Director of Mental Health, or his designee, to prepare, sign, and execute the renewal of 27 Community Care Residential Facilities (CCRF) Agreements for Fiscal Years (FY) 2010-11, 2011-12, and 2012-13. The estimated annual cost of the 27 CCRF Agreements is \$893,000, for an estimated total of \$2,679,000 over the three-year term, fully funded by Mental Health Services Act (MHSA) Community Services and Supports (CSS) Plan funds.

Authorize the Director of Mental Health or his designee, to prepare, sign, and execute future new agreements with other qualified and licensed CCRF providers; and authorize the Director of Mental Health or his designee, to prepare, sign and execute future amendments to Agreements, provided that: 1) any revision will reflect programmatic and/or policy and new agreement changes; 2) your Board has appropriated sufficient funds for all changes, 3) approval of County Counsel and the Chief Executive Officer (CEO), or their designees, is obtained prior to any such new agreements or amendments; and 4) the Director of Mental Health, or his designee, will notify your Board of new agreements or changes in writing within 30 days after execution of each new Agreement or Amendment.

**PURPOSE/JUSTIFICATION**

Board approval is required to renew the existing 27 CCRF Agreements which will expire on June 30, 2010. Renewal of these Agreements is required to continue the provision of basic board and care services without interruption which include personal care, protection, supervision, assistance, guidance and training in a 24-hour residential facility.

## **BACKGROUND**

The renewal of these 27 CCRF agreements for FYs 2010-11, 2011-12, and 2012-13 will allow contractors to provide basic board and care services, which include personal care, supervision, assistance, guidance, and training of clients in a 24-hour CCRF. As part of the client's total care, arrangements are made for clients to receive P&I expenses and mental health services, which may be rendered at other facilities by other providers. The attached Agreement format has been approved as to form by County Counsel. The CEO has reviewed the proposed actions. The Agreement format includes revised or mandated provisions for: Force Majeure, Consideration of Greater Avenues for Independence (GAIN) or General Relief Opportunities for Work (GROW) Participants for Employment, Local Small Business Enterprise Preference Program, updated Safely Surrendered Baby Law Fact Sheet, Indemnification and Insurance Coverage, Property Tax, and Health Insurance Portability and Accountability Act (HIPAA) Language (Business Associate), Contractor's Warranty of Compliance with County's Defaulted Property Tax Reduction Program and Termination for Breach of Warranty to Maintain Compliance with County's Defaulted Property Tax Reduction Program, and revised provisions on Immediate Termination by County, Description of Services/Activities, County's Quality Management Program, and Contractor's Exclusion from Participation in a Federally Funded Program.

Clinical and administrative staff of DMH will continue to administer and monitor contractors' adherence to the Agreements and evaluate programs to ensure that the quality services are provided to clients. As mandated by your Board, performance of all contractors is evaluated by DMH on an annual basis to ensure that contractors are in compliance with all contract terms and performance standards.

## **CONTRACTING PROCESS**

All of the renewing 27 CCRF contractors have existing agreements with DMH, which will expire on June 30, 2010 and are being renewed because of the continuing need for their specialized services for Los Angeles County residents. Any licensed board and care provider can request to enter into a CCRF contract with DMH. DMH awards the contracts to all providers who are in good standing with Community Care Licensing and who are qualified to provide CCRF services. Therefore, there is no competitive solicitation process for these contracts.

**DMH Contact:**

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**APPROVED BY:**

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