

COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH

F A C T S H E E T

**AUTHORIZATION FOR A SOLE SOURCE CONSULTANT SERVICES
AGREEMENT WITH CALIFORNIA INSTITUTE FOR MENTAL HEALTH
FOR TRAINING, CONSULTATION AND TECHNICAL ASSISTANCE
ON MENTAL HEALTH SERVICES
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Request approval to establish a Sole Source Consultant Services Agreement with the California Institute for Mental Health for training, consultation, and technical assistance on mental health services.

REQUEST

Approve and instruct the Director of Mental Health, or his designee, to prepare, sign, and execute a Sole Source Consultant Services Renewal Agreement (Agreement) with California Institute for Mental Health (CIMH). The renewal term is for three fiscal years, effective July 1, 2010 through June 30, 2013. The Total Compensation Amount (TCA) is \$1,011,900 for Fiscal Year (FY) 2010-11, \$392,400 for FY 2011-12, and \$388,000 for FY 2012-13, respectively, fully-funded with Mental Health Services Act (MHSA) funds, Intrafund Transfers from the Department of Public Social Services (DPSS), Department of Children and Family Services (DCFS), Probation Department (Probation), and the Substance Abuse Mental Health Services Administration (SAMHSA). The total TCA for three years is \$1,792,300.

Delegate authority to the Director of Mental Health, or his designee, to prepare, sign, and execute future Amendments to the Consultant Agreement with CIMH, and establish as a new TCA the aggregate of the original Agreement and all Amendments, provided that: 1) the County's total payments to CIMH for each fiscal year does not exceed an increase of 20 percent from the applicable revised Board-approved TCA; 2) any such increase is used to provide additional services or to reflect program and/or policy changes; 3) your Board has appropriated sufficient funds for all changes; 4) approval of County Counsel and the Chief Executive Officer (CEO), or their respective designees, is obtained prior to any such Amendment; 5) County and CIMH may by written Amendment reduce services or programs without reference to the 20 percent limitation and revise the applicable TCA; and 6) the Director of Mental Health notifies your Board of Agreement changes in writing within 30 days after execution of each Amendment.

PURPOSE/JUSTIFICATION

Board approval of the recommended actions is required to renew a Sole Source Consultant Services Agreement with CIMH which is scheduled to expire on June 30, 2010.

On June 16, 2009, your Board approved DMH's request for a 12-month contract extension with CIMH to conduct a competitive solicitation process for consultant services during FY 2010 -11. After a thorough analysis of each of the projects under the Agreement, the Department decided not to carry out its original plan of solicitation as stated last year.

The overall reason was that DMH identified that CIMH was the only agency that met the specific qualification requirements necessary to provide all services, as every project was developed by CIMH. It was subsequently determined that no other agency would be as able to effectively respond to a Request for Proposal for such specialized services.

The term renewal will enable the Department of Mental Health (DMH) to continue engaging CIMH for the provision of critical training and consultation services on issues related to the planning and refinement of DMH's MHSA programs, as well as technical assistance on mental health and substance abuse-related issues.

Additionally, it will support the Department's continued collaboration with DPSS, DCFS and Probation in serving individuals participating in community-based programs under: 1) California Work Opportunity and Responsibility to Kids (CalWORKs); 2) Functional Family Therapy Training and Consultation Services; 3) Substance Abuse Mental Health Services Administration; 4) Katie A. Settlement Agreement Foster Care Children; and 5) Enhanced Specialized Foster Care Children.

BACKGROUND

CIMH is a private, non-profit agency established by the California Mental Health Director's Association (CMHDA) in 1993 to promote excellence in California's public mental health services system. As one of the most recognized leaders in California, and the only agency in California with a Statewide role in supporting the public mental health system through technical assistance, research, policy development, and evidence-based practices (EBPs), CIMH addresses the needs of the mentally ill and provides leadership and support to County, State, and national organizations. It emphasizes to academic/research institutes and foundations to document, address, and reduce or eliminate disparities within the public mental health system. Through its

efforts and various collaborations, CIMH has been successful in implementing its vision of wellness, resiliency, recovery, and full community integration of services for adults, children, and families dealing with mental health and substance abuse-related issues.

CIMH is the one mental health agency that has an established Center for Multicultural Development designed to improve access and services within the community mental health system for ethnically and culturally diverse communities, and a Co-Occurring Disorders (COD) Technical Assistance Center established to provide education and training services to agencies serving individuals with co-occurring mental health and substance abuse disorders.

CONTRACTING PROCESS

In accordance with your Board's contracting policy requirements for Sole Source contracts, DMH notified your Board on March 31, 2010 of its intent to enter into a Sole Source Renewal Agreement with CIMH.

Upon your Board's approval, DMH will renew the Consultant Services Agreement with CIMH for a term of three years, effective July 1, 2010 through June 30, 2013.

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