

COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH

FACT SHEET

**ADOPT RESOLUTION TO APPLY FOR GRANT FUNDING FROM THE STATE OF CALIFORNIA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
FISCAL YEAR 2011-12
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Request adoption of a resolution enabling the Department of Mental Health to apply for grant funding from the State of California Community Development Block Grant Program, for further development of documents that will detail how to resume or maintain delivery of essential services during and after a major disaster event.

REQUEST

Adopt the attached resolution approving the Department of Mental Health's submittal of an application for funding and the execution of a grant agreement and any amendments thereto from the 2008 Disaster Recovery Initiative (DRI) Allocation of the State Community Development Block Grant (CDBG) Program and instruct the Executive Officer, Board of Supervisors, to certify and sign two copies of the Resolution.

Authorize the Director of Mental Health, or his designee, to file an application for grant funding from the 2008 DRI Allocation of the State CDBG Program, established through the Federal Emergency Management Agency, in an amount up to \$250,000, for further development of the Department of Mental Health (DMH) Continuity of Operations planning documents.

Delegate authority to the Director of Mental Health, or his designee, to accept grant funding awarded from the 2008 DRI Allocation of the State CDBG Program and to execute any grant agreements required by the 2008 DRI Allocation of the State CDBG Program, and authorize the Director of Mental Health, or his designee, to act as the lead agent for the County when conducting business with the involved government entities on all matters related to this grant subject to the review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).

Delegate authority to the Director of Mental Health, or his designee, to execute amendments to the original grant agreement provided that any such amendments: 1) provide for additional grant funding in an amount not to exceed an increased of ten (10) percent of the original grant award; 2) improve efficiencies and/or add clarity; 3) are consistent with the related funding agreement and the scope of the funded project; 4) approval of County Counsel, or designee, is obtained prior to any such amendment; and 5) the Director notifies your Board and CEO of amendments in writing within 30 days after the execution of each amendment.

PURPOSE/JUSTIFICATION

DMH has completed an Interim Continuity of Operations (COOP) Guide in compliance with the County's Business Continuity Planning (BCP) Program and Executive Order S-04-06 issued by the Governor of the State of California, and approval of the recommended actions will enable DMH to apply for and accept grant funding that will be utilized to fully formulate its COOP Plan.

Using this grant funding, DMH will further identify and analyze essential operations at DMH directly operated clinics, administrative offices, and co-located sites through the development of the Business Impact Analysis documents. These documents will provide the necessary statistical data to transition DMH from the Interim COOP Guide to the fully formulated COOP Plan, which will detail the processes necessary to resume or maintain delivery of essential services during and after a major disaster event.

DMH anticipates that the noted grant funding will greatly assist in decreasing the current projected completion timeline for the COOP Plan from five years to two years. More importantly, this grant funding will allow for planning activities that will guide continuation and long-term recovery efforts of DMH's essential units experiencing a stoppage in work that is expected to last or has exceeded 12 hours due to a major disaster.

If awarded for this grant, DMH will return to your Board to seek approval of the subsequent consultant contract for delivery of services funded by this grant and to process a Budget Adjustment to include the funds in the department's budget.

BACKGROUND

Projects eligible for this grant are required to develop and adopt forward thinking recovery strategies and activities. The DMH COOP Plan meets this requirement. The enclosed Resolution has been reviewed and approved as to form by County Counsel.

As administrator of the Federal funding provided through the provisions of the Presidentially Declared 2008 California Wildfire Disasters, the CDBG Program has provided specific guidelines that must be met as a part of the application process, such as citizen participation through public meetings, and approval of a resolution for submittal of the grant application. The department will adhere to the grant guidelines and will conduct public hearings for community input during the design phase as well as the application preparation/submission phase. A public hearing was held on August 10, 2011 and approval of this Board letter serves as a public hearing.

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GDT: Resolution CDBG Fact Sheet 11111