

COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH

F A C T S H E E T

**APPROVAL OF CONSULTANT SERVICES AGREEMENT WITH
PROTOTYPES FOR FISCAL YEAR 2004-2005
(ALL SUPERVISORIAL DISTRICTS)**

REQUEST

Approve and authorize the Director of Mental Health or his designee to prepare, sign, and execute a new Consultant Service Agreement with PROTOTYPES for the provision of an annual co-occurring disorders conference. The term of this Agreement will be effective upon Board approval for Fiscal Year (FY) 2004-2005. For FY 2004-2005 the Total Compensation Amount (TCA) is \$75,000, and will consist of \$50,000 in available funding from the Department of Mental Health's (DMH) FY 2004-2005 Adopted Budget and \$25,000 in Intrafund Transfer monies from the Department of Health Services (DHS).

CONTRACTOR

PROTOTYPES is located at 5601 West Slauson Avenue, Suite 200, Culver City, California 90230, which is a nonprofit organization established in 1986 to promote health and psychosocial well-being on an individual, family and organization level, through health, mental health and substance abuse services. PROTOTYPES has provided mental health service through a Legal Entity Agreement with DMH since May 2000, and also provides substance abuse services through a contract with DHS, Alcohol and Drug Program Administration (ADPA). Over the years, PROTOTYPES has developed expertise in the provision of training in state-of-the-art models, practices, and findings and co-occurring disorders.

INTENT

Board approval of this request will authorize DMH to enter into a Consultant Services Agreement with an existing DMH Mental Health Services Legal Entity Contractor. This will allow DMH to engage the services of PROTOTYPES as consultant contractor with special expertise and experience in the provision of conference event services and training for the treatment of co-occurring disorders.

JUSTIFICATION

Since 2002, PROTOTYPES has collaborated with DMH and ADPA to present an annual Statewide conference for key stakeholders, policy-makers, service providers, administrators, front-line staff, educators, researchers, and consumers and their families. The conference objectives are to further the collaboration between Alcohol and Drug Programs and DMH at the State and County levels, highlight the changes in

treatment systems that have occurred in recent years, identify best practices in addressing the complex needs of persons with co-occurring disorders, and increase awareness of strategies which address the interrelationships between cultural issues and co-occurring disorders.

For FY 2004-2005, the cost of the requested action of \$75,000 will use \$50,000 in available funding in DMH's Adopted Budget and \$25,000 in Intrafund Transfer monies from DHS. PROTOTYPES will perform services up to, but not exceeding, the approved TCA and will follow the statement of work as described in the new Consultant Services Agreement.

There is no increase in net County cost.

CONTRACTING PROCESS

Upon Board approval, DMH will enter into a Consultant Services Agreement with PROTOTYPES. The Consultant Services Agreement will be utilized specifically to provide an annual Statewide conference on co-occurring disorders, co-sponsored by DMH, DHS and PROTOTYPES.