

**BOARD LETTER – SUMMARY SHEET  
HEALTH AND MENTAL HEALTH SERVICES CLUSTER**

<b>AGENDA REVIEW</b>	5/6/2015
<b>BOARD MEETING</b>	5/19/2015
<b>SUPERVISORIAL DISTRICT</b>	3 <sup>rd</sup>
<b>DEPARTMENT</b>	Mental Health
<b>SUBJECT</b>	Request Approval to Amend the Service Agreement with Step Up on Second Street, Inc. to Add Funds for Fiscal Years 2015-16, 2016-17, and 2017-18
<b>PROGRAM</b>	Transition Age Youth Division
<b>DEADLINES</b>	N/A
<b>COST &amp; FUNDING</b>	The ACA for Step Up On Second Street, Inc. is \$250,000 for FY 2015-16, fully funded by State MHSA revenue. The funding for this Agreement is included in the FY 2015-16 DMH Recommended Budget. Funding for future fiscal years will be requested through DMH's annual budget request process.
<b>PURPOSE OF REQUEST</b>	Request approval to amend the Service Agreement for Drop-In Center for Transition Age Youth with Step up on Second Street, Inc., to add funds for Fiscal Years 2015-16, 2016-17, and 2017-18.
<b>SUMMARY/ ISSUES</b>  <b>(Briefly summarize program and potential issues or concerns. Identify changes, if any, to level of funding or staffing; how funding will be utilized and why best use; prior accomplishments; and for BLs involving contracts, also note changes to the contract term.)</b>	<p>Approve and authorize the Director of Mental Health (Director), or his designee, to prepare, sign, and execute an amendment with Step Up on Second Street, Inc., to extend the Service Agreement No. MH190124 (Agreement) for Drop-In Center for Transition Age Youth (TAY). The Amendment will be effective July 1, 2015 through June 30, 2016, with two one-year renewal provisions through FY 2017-18.</p> <p>For Fiscal Year (FY) 2015-16, this amendment will establish an Annual Contract Amount (ACA) in the amount of \$250,000, fully funded by State Mental Health Services Act (MHSA) revenue. DMH will process amendments for each of the two one-year extension periods (FYs 2016-17 and 2017-18) to add the ACA of \$250,000 for each fiscal year to the Agreement.</p> <p>Through this extension, Step Up on Second Street, Inc. located at 1619 Santa Monica Blvd., Santa Monica, CA 90404, will be able to continue to provide temporary safety and basic support services as well as outreach and engagement to difficult-to-reach SED and SPMI TAY in Service Area 5 of Los Angeles County.</p> <p>Board approval of the recommended actions will enable DMH to extend the Agreement with Step Up on Second Street, Inc., to continue providing access to uninterrupted and accessible mental health services and supports to TAY in a low-demand/high-tolerance and safe environment.</p>
<b>DEPT. &amp; COUNTY COUNSEL CONTACTS</b>	<p><b>MENTAL HEALTH:</b> Terri Boykins, <a href="mailto:TBoykins@dmh.lacounty.gov">TBoykins@dmh.lacounty.gov</a>, (213) 738-4924</p> <p><b>COUNTY COUNSEL</b> Grace Chang, <a href="mailto:gchang@counsel.lacounty.gov">gchang@counsel.lacounty.gov</a>, (213)974-1903</p>