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DEPARTMENT OF MENTAL HEALTH

http://dmh.lacounty.gov

Reply To: (213)-738-4684
Fax: (213)-381-7092

December 6, 2011

Dear Prospective Proposer:

ADDENDUM NUMBER TWO (2) REVISING THE REQUEST FOR STATEMENT OF QUALIFICATIONS FOR SIGN LANGUAGE INTERPRETER SERVICES (Bid #DMH042209B1)

The Los Angeles County Department of Mental Health (DMH) is issuing Addendum Number Two (2) to the Request for Statement of Qualifications (RFSQ), released on April 22, 2009, for qualified individuals and agencies that can provide Sign Language Interpreter Services for the County of Los Angeles.

Addendum Number Two (2) updates and adds new language required to be included in Los Angeles County Solicitation documents.

The following sections have been updated in this RFSQ for Sign Language Interpreter Services:

- Paragraph 1.2 Overview of Solicitation Document
- Paragraph 1.11 Protest Process
- Paragraph 1.4.8 Vendor's Minimum Qualifications
- Paragraph 1.4.9 Vendor's Minimum Qualifications
- Paragraph 2.3 RFSQ Time Table
- Paragraph 2.5 Prospective Contractor's Questions
- Paragraph 2.7.2 Contractor's Qualifications Written Statement of Qualifications (Section A)
- Paragraph 2.73 Required Forms (Section B)
- Paragraph 2.8 SOQ Submission
- Paragraph 2.10 SOQ Withdrawals
- Appendix A - Required Form 1
- Appendix H - Paragraph 10.0 Indemnification and Insurance

The following sections have been added to this RFSQ for Sign Language Interpreter Services and incorporated herein:

- Paragraph 1.36 Defaulted Property Tax Reduction Program
- Appendix A Required Forms
  - Form 13 – Certification of Compliance with the County's Defaulted Property Tax Reduction Program

- Appendix H – Master Agreement
  - Paragraph 50.0 Contractor's Warranty of Compliance with the County's Defaulted Property Tax Reduction Program
- Appendix H – Master Agreement
  - Paragraph 51.0 Termination for Breach of Warranty to Maintain Compliance with County's Defaulted Property Tax Reduction Program
- Appendix H- Master Agreement
  - Attachments – X Contractor Employee Jury Service Program Certification
- Appendix H– Service Exhibit I
  - Paragraph 3F and 3G – Program Elements and Services

The complete revised solicitation document package pertaining to this RFSQ can be accessed via the LACDMH website or the Los Angeles County website.

To access the RFSQ solicitation document via the LACDMH website, please type the following web site address onto your internet browser:

http://lacdmh.lacounty.gov/ToolsForAdministrators/Agency_Administration/current_open_solicitations.html

When accessing the above referenced link, please ensure that you download all relevant documents related to this RFSQ. This website has the documents available in Microsoft Word and pdf format. Please direct your attention to the solicitation Bid **#DMH042209B1** and titled "RFSQ, "Sign Language Interpreter Services", which includes:

1) The RFSQ document;
2) Appendices A to K;
3) Addendum No. 1 and No. 2; and
4) Questions and Answers from the Proposers Conference

To access the RFSQ solicitation document via the Los Angeles County website, please type the following web site address onto your internet browser:

http://camisvr.co.la.ca.us/lacobids/BidLookUp/BidOpenStart.asp

The link indicated above will direct you to the Los Angeles County, Open Bids and Solicitation web portal. Upon loading this web portal, please direct your attention to the "List by Department" link, access that link, and select the Mental Health option. Upon which, please select the solicitation Bid **#DMH042209B1** and titled "RFSQ – Sign Language Interpreter Services." The following documents are available for download only in pdf format:

1) The RFSQ document;
2) Appendices A to K;
3) Addendum No. 1 and No. 2; and
4) Questions and Answers from the Proposers Conference

Except as provided by this addendum, all other terms and conditions for RFSQ Sign Language Interpreter Services are unchanged.

Sincerely,

Richard Kushi
Contracts Development
and Administration Division

RK:LTI:gdt

c: Robin Kay, Ph.D.
Deputy Directors
District Chiefs
Stephanie Reagan
Vincent Amerson