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DEPARTMENT OF MENTAL HEALTH

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Reply To: (213) 738-4684
Fax: (213) 381-7092

March 8, 2011

Dear Prospective Proposer:

ADDENDUM NUMBER ONE (1)
REVISIONS AND ADDITIONS IN THE
REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR MENTAL HEALTH SERVICES ACT MASTER AGREEMENT
(BID # DMH111505B1)

The Los Angeles County Department of Mental Health (DMH) is issuing this Addendum Number One (1) to the Request for Statement of Qualifications (RFSQ) Bid # DMH111505B1, approved by your Board on November 15, 2005 for the Mental Health Services Act (MHSA). The original approved RFSQ was superseded with a revised RFSQ, approved by the Chief Executive Officer (CEO) and County Counsel (CC), effective August 12, 2010. This Addendum One (1) revises the MHSA Master Agreement Process language, Service Providers, Artisan and Tradesman Activities (SPARTA) Program is put on hold until further notice, revise the Proposer's Charitable Contributions Compliance language, revise Appendix I, Statement of Qualifications (SOQ) and adds Appendix L, Background and Resources: California Charities Regulations. A Prospective Contractor's failure to incorporate the requirements of this Addendum Number One (1) may result in not being qualified for the MHSA Master Agreement list.

The following changes are being made to the RFSQ:

1.0 GENERAL INFORMATION

Section 1.5 MHSA Master Agreement Process

Section 1.5.2 MHSA Master Agreement Progress shall be deleted in its entirety and replaced with the following:

"1.5.2 Upon DMH's execution of the MHSA Master Agreement or Master Agreement Amendment, qualified Proposers will become County MHSA Master Agreement Contractors. Thereafter MHSA Master Agreement Contractors, depending on demonstrated qualifications that are marked appropriately on the SOQ in one or more areas that include Service Categories, Service Area(s), and Focal Age

Groups, may from time to time be solicited under competitive conditions of a RFS, as long as the areas are marked on the SOQ prior to the release of the specific RFS, to provide as needed mental health services in accordance specific to MHSA RFS SOW(s).

The only compensation made to eligible Contractors under the MHSA Master Agreement or Master Agreement Amendments will be through satisfactory work performed as defined in the MHSA RFS SOW(s) through the execution of Master Agreement amendments to be issued by DMH."

Section 1.14 SPARTA PROGRAM

Section 1.14 Service Providers, Artisan and Tradesman Activities (SPARTA) PROGRAM is unavailable until further notice.

Section 1.36 Proposer's Charitable Contributions Compliance

Section 1.36 Proposer's Charitable Contributions Compliance shall be deleted in its entirety and replaced with the following:

"1.36.1 California's "Supervision of Trustees and Fundraisers of Charitable Purposes Act:" regulates receiving and raising charitable contributions. Among other requirements, those subject to the Charitable Purposes Act must register. The 2004 Nonprofit Integrity Act (SB 1262, Chapter 919) increased Charitable Purposes Act requirements. Prospective Contractors should carefully read the Background and Resources: California Charities Regulations, Appendix L. New rules cover California public benefit corporations, unincorporated associations, and trustee entities and may include similar foreign corporations doing business or holding property in California. Key Nonprofit Integrity Act requirements affect executive compensation, fund-raising practices and documentation. Charities with over $2 million of revenues (excluding funds that must be accounted for to a governmental entity) have new audit requirements.

1.36.2 All prospective contractors must determine if they receive or raise charitable contributions which subject them to the Charitable Purposes Act and complete the Charitable Contributions Certification, Exhibit 11. A completed Exhibit 11 is a required part of any agreement with the County.

1.36.3 In Exhibit 11, prospective contractors certify either that:

- they have determined that they do not now receive or raise charitable contributions regulated under the California Charitable Purposes Act, (including the Nonprofit Integrity Act) but will comply if they become subject to coverage of those laws during the term of a County agreement,

- OR -

- they are currently complying with their obligations under the Charitable Purposes Act, attaching a copy of their most recent filing with the Registry of Charitable Trusts.

1.36.4 Prospective County contractors that do not complete Exhibit 11 as part of the solicitation process may, in the County's sole discretion, be disqualified from contract award. A County contractor that fails to comply with its obligations under the Charitable Purposes Act is subject to either contract termination or debarment proceedings or both. (County Code Chapter 2.202)"

Appendix I Statement of Qualifications Short Form

Appendix I, Statement of Qualifications (SOQ) Short Form, shall be deleted in its entirety and replaced with Appendix I revision 1. The following revision is being made to the SOQ Short Form under item number 3, Service Category: number 20, "Other – describe:" will be deleted.

Appendix L Background and Resources: California Charities Regulations

Appendix L, Background and Resources: California Charities Regulations, shall be added.

If you have already submitted an SOQ and would like to revise your SOQ based on Addendum No. One (1), please submit a revised SOQ Short Form. Please submit an original and one (1) copy (you do not need to submit required forms (Appendix A, Exhibits 1 – 12) or any insurance certificates unless DMH does not have current insurance certificated on file).

Except as provided by addendum, all other terms and conditions of the RFSQ remain unchanged.

If you have any questions, please feel free to contact me at (213) 738-4684.

Sincerely,

Richard Kushi
Contracts Development and Administration Division

RK:AW:lb

Enclosures (2)

c: Marvin J. Southard, D.S.W. (memo only)
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Dennis Murata (memo only)
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