



LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
550 S. VERMONT AVE., LOS ANGELES, CA 90020 HTTP://DMH.LACOUNTY.GOV



ROBIN KAY, Ph.D.
Acting Director

DENNIS MURATA, M.S.W.
Acting Chief Deputy Director

RODERICK SHANER, M.D.
Medical Director

May 5, 2016

Dear Prospective Proposer:

**REQUEST FOR PROPOSALS
CRISIS RESIDENTIAL TREATMENT PROGRAM
(BID #DMH021716B1)
ADDENDUM NUMBER ONE**

The Los Angeles County Department of Mental Health (DMH) is releasing Addendum Number One to Request for Proposals (RFP) for Crisis Residential Treatment Program (CRTP), #DMH021716B1, released on February 17, 2016. Addendum Number One establishes a new solicitation timeline and includes programmatic changes.

Through this Addendum Number One, DMH is, again, seeking proposals from qualified applicants demonstrating the experience and capacity to provide the services indicated in the RFP.

Enclosed is a Compact Disc (CD) that contains the following documents:

- RFP CRTP #DMH021716B1 released on February 17, 2016;
- Addendum Number One;
- Questions and Answers Transcript from the mandatory proposers' conference held on March 9, 2016;
- Appendix E – Required Forms; and
- Appendix E – Exhibit 10.1A – SB82 Budget Sample Form

To be eligible to submit a proposal in response to this RFP, including the revisions in the Addendum Number One, you **must** attend the Mandatory Proposers' Conference on **Thursday, May 19, 2016**. Each agency is limited to a maximum of two (2) representatives at the Mandatory Proposers' Conference.

A Mandatory Proposers' Conference will be held:

When: Thursday, May 19, 2016
Where: St. Anne's
155 N. Occidental Blvd.
Los Angeles, CA 90026
Time: 9:00 a.m. – Registration
9:30 a.m. to 12:30 p.m. – Conference

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PLEASE BRING A COPY OF THIS RFP AND ADDENDUM TO THIS MANDATORY PROPOSERS' CONFERENCE. COPIES WILL NOT BE PROVIDED.

Please note that your agency's attendance at the initial mandatory bidders' conference on March 9, 2016, does not exempt you from attending the second mandatory bidders' conference scheduled on May 19, 2016. You MUST ATTEND this second conference in order to submit a proposal as revised through Addendum Number One.

If you are unable to access the RFP information on the CD, please visit our website at <http://dmh.lacounty.gov/>. Under "Contract Opportunities" at the top of the page, click on "Current Open Solicitations" and go to BID #DMH021716B1. This will be available to view from May 5, 2016, through June 6, 2016.

A CD recording of the Mandatory Proposers' Conference, which includes the questions and answers session and other responses, if any, will be mailed to all applicants who attend the Mandatory Proposers' Conference on May 19, 2016.

The deadline for submitting a proposal is Monday, June 6, 2016, by 3:00 p.m., at 550 South Vermont Avenue, 5th Floor, Room 500, Los Angeles, CA 90020. Proposers are responsible for ensuring that Proposals are physically received at the address stated above by the due date and time stated above. Proposals after the submission deadline will not be accepted, no exceptions.

Thank you for your interest in contracting with the Los Angeles County Department of Mental Health.

Sincerely,



Otilia Holguin, Administrative Services Manager
Contracts Development and Administration Division

OH:alm

Enclosure

c:	Robin Kay, Ph.D. (memo only)	Stephanie Reagan (memo only)
	Dennis Murata, M.S.W. (memo only)	Michelle Cervera (memo only)
	Deputy Directors (memo only)	James Sokalski (memo only)
	District Chiefs (memo only)	