

Contract Providers Transition Team (CPTT) Planning Meeting

Minutes of the June 19, 2007 Meeting

Agenda Item	Discussion	Action Item
Welcome and Introductions	All participants introduced themselves and identified their organization and where they are in the Electronic Data Interchange (EDI) transition process.	
Review of Meeting Minutes	May 15 th minutes are posted on the website.	
Transition Progress <ul style="list-style-type: none"> • EDI Survey • EHR Survey 	<ul style="list-style-type: none"> • EDI Survey- 39 out of 150 responses were received or approximately 25%. The results of the survey showed 51% are in progress on the EDI readiness assessment. • Electronic Health Record (EHR) Survey will be released later this week. <p>Karen discussed the current status of the providers that are in the process of EDI certification. She informed the users that the Department contacted the providers and conducted a questionnaire to document their EDI status. Karen also displayed the results from the questionnaire on the overhead. The provider status will be reviewed and updated every two months.</p>	<ul style="list-style-type: none"> • Release EHR Survey • Post updated EDI provider status in July.
MHSA IT Plan Workgroup- June 12 Conference Call Recap	<p>Karen discussed the June 12 conference call for the MHSA IT Plan Workgroup. All providers are encouraged to participate in these conference calls.</p> <ul style="list-style-type: none"> • The response to the Questions and Answers submitted by all counties is posted on the website. • The final IT Plan guidelines should be available by mid July. Plans are due by September and funding will begin in October. 	

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	<ul style="list-style-type: none"> • A draft Request for Information (RFI) was posted to the website. The RFI will be sent to EHR vendors to prepare a short list of qualified vendors. Vendor demonstrations will begin in September. • The MHSA IT Plan Workgroup website will be posted as a new link. 	<ul style="list-style-type: none"> • Post Link on CPTP Website
EDI Lessons Learned	<p>Koreatown Youth and Community Center (KYCC) presented the lessons learned. KYCC purchased EXYM April 2006 and went live in February 2007 for EDI production. KYCC gave the group the following pointers:</p> <ul style="list-style-type: none"> • Involve the clinicians and other potential users at the beginning of the project • Set aside additional funds for training that is not provided in the initial cost • Have process in place to verify that all data sent (claims) and received is correct and complete. (KYCC added a billing manager to manage the process) • KYCC does not have any Information Technology (IT) staff in their organization. <p>Question: Do you still have paper charts? Answer: Not certain what the auditor's expectations are so we are still printing the notes. Question: Can you check the Medi-Cal eligibility through your system? Answer: At this time we are still checking eligibility through the Integrated System. Question: Are the clinicians complaining about entering the notes in the system? Answer: No Question: When EXYM came to retrain was there additional cost? Answer: Yes, make sure you have funds set aside for a training budget. Question: How long did it take to be certified through DMH? Answer: Three months Question: What has been your investment? Answer: Approximately \$7,000 initial set up, certification, and</p>	

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	<p>data conversion. Ongoing cost \$849 for 15 clinicians. Additional training was \$500 one time. Pricing per month is based on additional how many licenses are purchased. One license per clinician. Some volume discounts are offered.</p>	
Service Area Status	<p>Sheri Strahl from the Help Group gave an overview of the approach that Service Area 2 (SA2) is using to address the EDI transition. SA2 has formed three workgroups each chaired by one of the providers in the workgroup. Initial meetings are being scheduled to address common approaches, issues, lessons learned. This approach may be considered in other service areas.</p>	<ul style="list-style-type: none"> • Get status on SA2 workgroup for August CPTT Workgroup meeting.
Implementation Process	<p>Stars Behavioral Health Group gave an extensive overview on the implementation process. The presentation will be posted on the CPTP website. After the presentation the following items were discussed:</p> <ul style="list-style-type: none"> • The vendor and agency need to negotiate a Service Level Agreement (SLA) to manage support activities. • Vendor should be compliant with the contract. • A software escrow account should be in the contract. If the vendor goes bankrupt you will get your data and software will be retained. • Application Service Provider (ASP) will cost less which is a major advantage; however there will be no direct access to data and customizations may be limited. • With an ASP, provide a means to periodically have the vendor send a back up copy to store at your site. • Let the vendor know that you expect their software to remain compliant with all Federal, State, County and local requirements and they will be contractually obliged to do so. • Ask them to commit to a number of hours for customization, report writing and training • Look at their included reports. See if you need custom reports. 	<ul style="list-style-type: none"> • Post presentation on CPTP website.

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	<ul style="list-style-type: none"> • Talk to their referrals. Ask detailed questions. • Evaluate how easily clinical staff will understand their software. 	
Open Discussion	<p>An Open Discussion was held with the group. The following items were discussed. Any open items will be added to either the CPTP Issues log or the Frequently Asked Questions (FAQs) on the IS Website.</p> <ul style="list-style-type: none"> • Charlie Diaz discussed why companies are not compliant with the State outcomes measures requirements. Outcomes measures data have been defined but not the format to transmit the data to the State. Hence, some of the audit reports might be missing from vendor's software. Therefore, include in the vendor contract statements to ensure compliance with State rules and outcomes measures when they become available. Also, include a timeline as to when the vendor must meet the State requirements once the guidelines are released. 	
CPTT Focus Group	<p>The CPTT Focus Group break-out session was suggested as a means to work with an experienced EDI provider on a one to one basis. Due to the length of the previous items, the CPTT Focus group was not held. The breakout session will become a regular CPTT agenda item.</p>	
Next Meeting	<p>Meetings will be held monthly on the third Tuesday of every month from 9:00 a.m.-12:00 p.m.</p> <p>The next meeting will be July 17, 2007 in Room TBA at DMH CIOB headquarters. The address is 695 South Vermont Ave., Los Angeles, CA 90005.</p>	<ul style="list-style-type: none"> • Schedule meeting room.

Attendees: **Contract Providers:**

Allan Sarmiento	Anna Jamrok	Aurelio Enriquez	Cheryl Carrington
David White	Deborah Gibson	Erica Melbourne	Erlinda Villanueva
Fredrick Frank	George Varghese	Geovanni Rivas	Hae Jung Cho
Howard Johnson	Jay Meyers	Jim Adams	Joanne Buendia
Juan Martinez	Juan Piscione	Kari Thompson	Keely McGeehan
Kenneth Moon	Kia Yang	Larry Williams	Les Callahan
Leticia Gonzalez	Margie Bobe	Max Polishuk	Michael Fitzgerald
Michael Kennedy	Nick Maiorin	Rachael Clausen	Sally Wang
Sheri Strahl	Sherry Noffke	Shronda Collins	Tanya Mendez
Teresa Quijano	Tod Lipka	Vatche Kelartinian	Vicki Lau

LAC DMH:

Karen Bollow	Radmillia Jearman	Rahul Doshi	
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Not Present:

Achee Stevenson	Amy Turk	Angela Boyd	Ann Adams
Anna Rubin	Ari Levy	Arisitides Ferral	Beth Meltzer
Bob Karcher	Bruce Saltzer	Carolyn Chadwick	Casey Horan
Christine Byrne	Christine Stamper	Christopher Bennett	Deidra Kearns
Demetrious Dansby	Donetta Jackson	Doug Buttrick	Earle Charles
Elias Lefferman	Eva McCravern	Fabrizio Conserva	Frank Chargualaf
Fritz Czypull	George Bell	George Mzrakyan	Greg Levine
Greg Stratton	Helen Morran-Wolf	Holly Carman	Ian Hunter
Irma Seilicovich	Jamie Faucher	Jamie Gordon	Jan Llewellyn
Jan Nolan	Janet Brunie	Jeff Adler	Jess Barrientos
Jim Sorg	John Bernard	Joseph O'Brien	Julie Skillington
Karen Kato	Kari Grimm	Kim Allen	Kirlos Guerguis
LeeAnn Skorohod	Lisa Sumlin	Lupe Rosales	Lynn Hammond
Maria Molleda	Mariko Kahn	Marisa Martinez	Marjorie Perez
Martine Singer	Michael Arnot	Michael Marx	Michael Miller
Michele Winterstein	Miriam Gonzalez	Nancy Fernandez	Nancy Obiacoro
P.L. Chavez	Pamela Bright	Pat Avery	Patricia Lopez
Paul Gore	Ram Danaboyina	Raquel Ramirez	Raul Velasquez

Reza Khosrowabadi	Ronda Adams	Roxanne Cornejo	Sandra Sternig-Babcock
Sandy Wood	Sara Jimenez McSweyn	Seth Bricklin	Shannon Murray
Sharon Sharp	Shaun Bourget	Steven Hytry	Stuart Robinson
Suh Chen Hsiao	Susan Marckx	Tamarat Makonnen	Terry Suo
Tim Bradley	Tina Harris	Tom Bernal	Tony Wu
Tracey Walker	Ty Webb	Vincent Castro	Vincent Roco
Wendy Wang	Yamil Kiwan		