DEPARTMENT OF MENTAL HEALTH
POLICY/PROCEDURE

SUBJECT: **SMOKING IN DEPARTMENT OF MENTAL HEALTH FACILITIES**	POLICY NO. **303.1**	EFFECTIVE DATE **01/01/03**	PAGE **1 of 2**
APPROVED BY: Director	SUPERSEDES **303.1 10/01/89**	ORIGINAL ISSUE DATE **09/03/85**	DISTRIBUTION LEVEL(S) **2**

PURPOSE

1.1 To establish criteria and guidelines for enforcement of the Department of Mental Health (DMH) policy to control smoking within its work places.

POLICY

2.1 It is recognized that the County has a responsibility to establish, maintain and promote a healthful and safe working environment and to reduce health and safety risks of its employees and the public at large.

Tobacco smoke is a hazard to the health of County employees and the general public and represents an annoyance that should be regulated and banned in all County facilities to the end that air quality in all such facilities be improved for the preservation and improvement of the health of all County employees and the public. (Ord. 92-0014 & 1, 1992)

2.2 "Smoking" is defined as the smoke of a pipe, cigar, cigarette or any other like substances; lighting such a substance; and/or carrying a burning pipe, cigar, cigarette or like substance of any kind.

2.3 All portions of County-owned facilities and all portions of facilities leased by or from the County, which areas are not open to the sky, shall be designated as "No Smoking" areas. (County Code 2.126.040)

2.4 All County vehicles shall be designated as "No Smoking" vehicles.

PROCEDURE

3.1 Wherever smoking is permitted, the individuals smoking shall be responsible for disposing of the ashes and discarded smoking materials.

3.2 Signs denoting "No Smoking" areas shall be posted in each DMH facility and work location as deemed necessary for effective compliance with this policy.

3.3 Violation of this chapter shall constitute an infraction. (Ord. 92-0014 & 9, 1992)

AUTHORITY

Ord. 92-0014 & 1, 1992
County Code 2.126.040
Ord. 92-0014 & 9, 1992

REVIEW DATE

This policy shall be reviewed on or before January 1, 2008.